Department Head Approval *:	Executive Director Approval *:
Eric M. McElligott	

* Above signatures reflect approval of the department's spreadsheet. Exceptions are to be noted individually in the spreadsheet.

Department	GA
Fund	(All)
Doc Type	PORD

Open Purchase Orders

Last refreshed: COB 01/16/2020

Sum of Amount		Fiscal Year	Mark with 'X'		Criminal Code	Justification	Dept. Head Approval (Y or N)	ED Approval (Y or N)
PO Number	Item Text	2019	Carry Forward	Dec. & Close / Release				
0003083751	LineItem# 00006 : GA: 14-RFP-22 Remote Records Storage	$6,005.54		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.	Y	
0003087016	LineItem# 00001 : PRISM Compliance Mgmt Soft Consult	$13,775.00	X		1 - Unforeseen Change	Additional services are required from this vendor in 2020.		
0003090993	LineItem# 00018 : 2019 15-RFP-19 (Re-Bid) Mcrflm&Scn ENG	$11,137.59		X	2 - Germane to Contract	Contract completed. Please reduce to reflect actual expenditures.		
0003093211	LineItem# 00003 : Maintenance for X-Ray Machine	$4,356.00		X	2 - Germane to Contract	Fully expended in 2019.		
0003095011	LineItem# 00011 : 17-RFP-23 Coffee Services 2019	$490.85		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003097104	LineItem# 00003 : Facilities: 17-425-12 Paper	$1,633.89		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003098930	LineItem# 00003 : 18-676-11 GA Pest Control 2019 MOB	$477.27		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00004 : 18-676-11 GA Pest Control 2019 Annex	$477.27		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003098944	LineItem# 00002 : Prescription Drug Take-Back Program	$29,960.69		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003101560	LineItem# 00002 : 18-401-11 Police Uniforms (2019)	$9,697.22		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003102186	LineItem# 00001 : GA Grainger Lot: Hardware	$411.33		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00002 : GA Grainger Lot: Electrical	$346.35		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00003 : GA Grainger Lot: Plumbing	$16.18		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003102243	LineItem# 00007 : 19 Parts/Supplies-Pitney Bowes Mail Mach	$194.02		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003102446	LineItem# 00004 : 17-RFP-28R 2019 Fleet Mgt. Service	$8,273.15		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00005 : 17-RFP-28R 2019 Fleet Maint. & Repr.	$79,278.47		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00006 : 17-RFP-28R 2019 Fleet Fuel Charges	$4,629.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003102466	LineItem# 00001 : 2019 Admin Srvcs Office Supply Contract	$993.81		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00002 : 2019 Pub Aff Office Supply Contract	$1,038.52		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00003 : 2019 Diversity Office Supply Contract	$318.47		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003102589	LineItem# 00001 : Facilities: Common Areas Maint 2019	$37,675.33		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003102664	LineItem# 00001 : Facilities: Elec. Items/Lamps	$6.74		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00002 : Facilities: Other Elec. Items/Parts	$392.54		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003102667	LineItem# 00001 : Monthly Serv Vehicle Loc Sys (GSA) 2019	$7,369.90		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00002 : Inst Vehicle Location System (GSA) 2019	$3,923.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003103161	LineItem# 00001 : Facilities:Open Order Mail Service	$714.00		X	2 - Germane to Contract	Fully expended in 2019.		
0003103348	LineItem# 00001 : Federal Legislative Consulting 19-RFP-01	$14,190.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003103676	LineItem# 00003 : Bourg BDF Booklet Maker Parts/Supplies	$500.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00005 : Parts Bourg Spine Glue Machine	$16.25		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003103766	LineItem# 00001 : Police: Criminal History Checks	$301.75		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003103973	LineItem# 00001 : Sole Source AA F&D Study Consulting	$1,800.00	X		1 - Unforeseen Change	Additional services are required from this vendor in 2020.		
0003104218	LineItem# 00001 : PA: Legislative Reception Springfield	$132.82		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003104660	LineItem# 00001 : Lexar 32GBMemoryCard MFR#LCF32GCRBNA1066	$0.04		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		

Department GA

Fund (All)

Doc Type PORD

Open Purchase Orders

Last refreshed: COB 01/16/2020

Sum of Amount		Fiscal Year	Mark with 'X'					
PO Number	Item Text	2019	Carry Forward	Dec. & Close / Release	Criminal Code	Justification	Dept. Head Approval (Y or N)	ED Approval (Y or N)
0003104660	LineItem# 00007 : Nikon 77mm Snap-On Lens Cap MFR#4750	$0.02		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.	Y	
	LineItem# 00012 : Sensei Cleaning Cloth MFR#CCMF-77G	$0.03		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00016 : Hosa Tech. 3.5mm TRS to 1/4" Adapter	$0.02		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003104874	LineItem# 00011 : Polar Pro DJI Inspire Fliter MFR#P6002	$107.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003105251	LineItem# 00001 : Budget Office: Ivory and Blue Tabs	$2,064.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00002 : Budget Office:Ivory & Blue Tabs Prf Fees	$0.01		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003105342	LineItem# 00001 : 19-RFP-08 2019 Lease Printing System	$32,110.26		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00007 : 19-RFP-08 2019 Maintenance Printing Syst	$4,527.40		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003105863	LineItem# 00003 : 19 Parts/Supplies-Pitney Bowes Mail Mach	$33.99		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00004 : 19 CONNECT + Postage Meter Rental	$201.60		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003105864	LineItem# 00001 : 2019 STARCOM Radio/Eqpt Maint	$2,967.60		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003106529	LineItem# 00001 : F&D Gas Ford Police Intercep Utility	$47,970.00	X		1 - Unforeseen Change	Vehicles are scheduled to be delivered in 2020. Payment must be made against the 2020 budget.		
	LineItem# 00002 : F&D Hybrid Ford Police Intercep Utility	$51,345.00	X		1 - Unforeseen Change	Vehicles are scheduled to be delivered in 2020. Payment must be made against the 2020 budget.		
	LineItem# 00003 : F&D EcoBoost Ford Police Intercp Utility	$52,245.00	X		1 - Unforeseen Change	Vehicles are scheduled to be delivered in 2020. Payment must be made against the 2020 budget.		
0003107420	LineItem# 00001 : Retractable Banner	$430.20	X		1 - Unforeseen Change	Banners were not received until January 2020. Payment must be made against 2020 budget.		
0003107458	LineItem# 00001 : Police Officer Badges	$807.80		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003107657	LineItem# 00001 : "THINK Inside the Box" ad	$2,482.20		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003107658	LineItem# 00001 : "THINK Inside the Box" ad	$1,133.57		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0003107827	LineItem# 00001 : Axis 2600 President Conf Room Chairs	$2,939.60	X		1 - Unforeseen Change	Chairs were not delivered until 2020. Payment must be made against the 2020 budget.		
0005001533	LineItem# 00007 : 15-408-11 MOB Janitorial Svcs	$0.01		X	2 - Germane to Contract	Contract completed. Please reduce to reflect actual expenditures.		
0005001577	LineItem# 00017 : 17-614-11 2019 GrpD MOB Elevtr Maint/Rpr	$880.00	X		1 - Unforeseen Change	Contract has been extended to 5/7/20. Payments will be made in 2020.		
	LineItem# 00020 : 17-614-11 2019 GrpD MOBA Elvtr Call Back	$452.00	X		1 - Unforeseen Change	Contract has been extended to 5/7/20. Payments will be made in 2020.		
	LineItem# 00018 : 17-614-11 2019 GrpD MOBA Elevtr Main/Rpr	$1,760.00	X		1 - Unforeseen Change	Contract has been extended to 5/7/20. Payments will be made in 2020.		
	LineItem# 00019 : 17-614-11 2019 GrpD MOB Elevtr Call Back	$620.13	X		1 - Unforeseen Change	Contract has been extended to 5/7/20. Payments will be made in 2020.		
0005001652	LineItem# 00002 : 17-674-11 Med/Hvy Truck Rpr. Fleet/2019	$5,755.80		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0005001658	LineItem# 00002 : 19 17-689-12 GA Fleet Svcs to Ptrvnd	$288.76		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0005001675	LineItem# 00003 : 18-416-11 Bldg Eng Svcs MOB	$151,309.57		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00004 : 18-416-11 Bldg Eng Svcs Annex	$82,331.28		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0005001696	LineItem# 00003 : 18-408-11 MOB Janitorial Svcs	$102,564.75		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00004 : 18-408-11 Annex Janitorial Svcs	$66,624.76		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009196	LineItem# 00003 : Convenience Station Refrigerators - MOBA	$238.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00002 : Convenience Station Microwaves - MOB	$25.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00001 : Convenience Station Refrigerators - MOB	$633.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009209	LineItem# 00001 : PA: Boxed Lunches/Pastry Trays	$2,750.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		

Department	GA
Fund	(All)
Doc Type	PORD

Open Purchase Orders

Last refreshed: COB 01/16/2020

PO Number	Item Text	Fiscal Year 2019 (Sum of Amount)	Mark with 'X': Carry Forward	Mark with 'X': Dec. & Close / Release	Criminal Code	Justification	Dept. Head Approval (Y or N)	ED Approval (Y or N)
0008009211	LineItem# 00001 : Fac: Open Order Plate Service	$5.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.	Y	
0008009213	LineItem# 00001 : PA: Party Rental Items	$15.28		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009214	LineItem# 00001 : PRINT SHOP Items and Compounds	$1,683.74		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009218	LineItem# 00001 : PA: Packaged Drinking Water	$156.80		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009220	LineItem# 00001 : MOBA Elevator Inspection	$20.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009221	LineItem# 00001 : PA: Catering	$70.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00002 : HR: Catering Appropriation ONLY	$1,007.25		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009230	LineItem# 00001 : Facil: Open Ord Serv Print Shop Eqpt	$3,225.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00002 : Facil: Maintain Paper Cutter Knives	$922.86		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00003 : Facil: Open Ord Print Shop Prts/Supplies	$2,834.73		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009249	LineItem# 00001 : Facilities: Acrylic Chair Mats	$5.02		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009253	LineItem# 00001 : BOTTLED WATER/COOLER RENTAL	$260.46		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009264	LineItem# 00001 : PA: Toner Cartridges	$21.08		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009270	LineItem# 00001 : Fac: Open Order Wipes-Dispensers	$140.86		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009277	LineItem# 00001 : Police: Towing (South)	$1,500.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009282	LineItem# 00001 : PA: Camera cleaning & maintenance	$29.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009286	LineItem# 00001 : PA: Graphics: Custom Framing	$9,129.44		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009291	LineItem# 00001 : Facilities:Open Order MOB Scavenger Svc.	$770.10	X		1 - Unforeseen Change	Vendor provided this service in the first week of 2020. Payment must be made against 2020 budget.		
0008009292	LineItem# 00001 : Police: Towing (North)	$1,500.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009294	LineItem# 00001 : Police: Heavy Equipment Tow	$1,500.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009297	LineItem# 00001 : GA: Open Order Copier Toner Cartridges	$1,700.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009299	LineItem# 00001 : PA: Graphics: General Art Supplies	$87.87	X		1 - Unforeseen Change	Vendor provided this materials in 2020. Payment must be made against 2020 budget.		
0008009303	LineItem# 00002 : Police: Vehicle Equipment Repair-Parts	$867.80		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00001 : Police: Vehicle Equipment Repair-Labor	$1,150.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009311	LineItem# 00001 : Facilities: Seasonal Plantings	$290.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009312	LineItem# 00001 : PA: Photo/Video/Audio Supplies	$225.78		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009322	LineItem# 00001 : MOB Garage Roll Up Door Rpr	$1,500.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009323	LineItem# 00001 : MOB Lobby, Board Room, WCC Doors	$3,000.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00002 : Annex Revolving, Side Doors	$1,500.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009328	LineItem# 00001 : F&D Supplies for DP40 Envelope Maker	$4,222.07		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009335	LineItem# 00001 : Facilities:Open Order Locks-MOB	$352.25		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00002 : Facilities:Open Order Locks-ANNEX	$875.96		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009338	LineItem# 00001 : Police: Body Armor	$1,246.26		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009339	LineItem# 00001 : PA: Plaques & Awards	$1.35		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009351	LineItem# 00001 : PA: Bus Rentals	$472.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009366	LineItem# 00001 : GREASE TRAP CLEANING	$1.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009386	LineItem# 00001 : Xante DP40 Envelope Printer Maintenance	$3,000.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009399	LineItem# 00001 : Intrepretation Services	$1,000.00		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00002 : Translation Services	$491.40		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
0008009417	LineItem# 00001 : Fac:Open Order Maint Kitchen Appl - SWRP	$844.25		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
	LineItem# 00002 : Fac:Open Order Maint Kitchen Appl - MOB	$606.75		X	3 - Best Interest of the District	Please reduce to reflect actual expenditures.		
J15090064	LineItem# 00001 : JOC Roof Life Extension MOB	$10,461.69		X	2 - Germane to Contract	Project complete. Please reduce to actual expenditures.		

Department	GA					
Fund	(All)					
Doc Type	PORD					

Open Purchase Orders

Last refreshed: COB 01/16/2020

Sum of Amount		Fiscal Year	Mark with 'X'					
PO Number	Item Text	2019	Carry Forward	Dec. & Close / Release	Criminal Code	Justification	Dept. Head Approval (Y or N)	ED Approval (Y or N)
J15090068	LineItem# 00001 : JOC-2nd Floor Paint & Carpet Replmnt-MOB	$359,090.70	X		1 - Unforeseen Change	Project scheduled to be completed in 2020. Further payments must be made against 2020 budget.	Y	
J15090071	LineItem# 00001 : JOC-Construct Plenum Fan Array-MOBA	$119,297.35		X	2 - Germane to Contract	Project complete. Please reduce to actual expenditures.		
J15090072	LineItem# 00001 : JOC-Remove/ReplceTwoCarrierChillers-MOBA	$442,362.67	X		1 - Unforeseen Change	Project scheduled to be completed in 2020. Further payments must be made against 2020 budget.		
J1509032	LineItem# 00001 : JOC-Renovate Bathroom Stalls @McMillan P	$34,065.49		X	2 - Germane to Contract	Projectcomplete. Please reduce to actual expenditures.		
Grand Total		$1,871,640.61						