

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: September 15, 2020

TO: Brian Kaunelis, Managing Engineer

FROM: Regina D. Berry, Diversity Administrator



SUBJECT: Review of Request for Proposal 20-RFP-26, Farm Management Support Services at the Prairie Plan Site in Fulton County

Our review of this Request for Proposal (RFP) indicates that Affirmative Action goals are not recommended.

The purpose of this RFP is to obtain responses from firms or individuals who are qualified to provide professional farm management services for the parcels of the Prairie Plan site which are already in use as agricultural fields, or for parcels which could be used for agricultural activities. The estimated cost for these services is \$375,000.00 over a five (5) year period.

The requested services do not provide practical or cost-effective opportunities for subcontracting. Moreover, there is a lack of MBE/WBE/SBE firms available to perform the requested service. Therefore, the Appendix A and Appendix V should not be included.

Should you have any questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS

c: Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis, Cornier, May, Grosko, file (2)