

**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** September 16, 2020

**TO:** Jacqueline Torres, Director of Finance/Clerk

**FROM:** Regina D. Berry, Diversity Administrator 

**SUBJECT:** 19-RFP-33 Professional Auditing Services

Per your request, the Diversity Section has determined that the following firms are acceptable for MBE/WBE/SBE participation:

Classification Type	Business Name	Contact
MBE/SBE	Adelfia, LLC	Maria F. Balita
WBE	Prado & Renteria	Hilda Renteria

The Minority, Women and Small Business Enterprises goals for the above contract are 20% MBE, 10% WBE and 10% SBE. According to the MBE/WBE/SBE Commitment Form, Baker Tilley commits to the following goals:

<b><u>MBE</u></b>	<b><u>WBE</u></b>	<b><u>SBE</u></b>
20%	10%	*

\* MBE satisfies SBE

The Consultant, Baker Tilly, has met the requirements of Appendix A.

If you have any additional questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS

Attachment

c: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management  
Morakalis (Law), Cornier, May, Tala, file (2)

**MBE/WBE/SBE COMMITMENT FORM**

1. Name of MBE/WBE/SBE: Adelfia LLC

Identify MBE, WBE, SBE Status: MBE/SBE Address: 400 E Randolph Street, Suite 700

City, State, Zip Code: Chicago, IL 60601

Contact Person: Maria F. Balita, CPA, CIA | Partner Telephone Number: 312 650 5208

eMail Address: mfbalita@adelfiacpas.com

Dollar Amount of Participation: \$ 274,080 over five years Percent of Participation: 20 %

Scope of Consulting Contract: Plan, execute and review the single audit, including signing the single audit opinion. In addition, complete assigned segments of the financial audit as part of the overall audit team with direction and supervision from Baker Tilly.

2. Name of MBE/WBE/SBE:

Identify MBE, WBE, SBE Status: WBE Address: 1837 S Michigan Avenue

City, State Zip Code: Chicago Illinois, 60610

Contact Person: Hilda Renteria, CPA | Partner Telephone Number: 312 567 1330

eMail Address: hrenteria@pradorenteria.com

Dollar Amount of Participation: \$ 137,040 over five years Percent of Participation: 10 %

Scope of Consulting Contract: Complete testing of assigned segments of the financial audit as part of the overall audit team under the direction and supervision from Baker Tilly.

3. Name of MBE/WBE/SBE:

Identify MBE, WBE, SBE Status: \_\_\_\_\_ Address: \_\_\_\_\_

City, State Zip Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

eMail Address: \_\_\_\_\_

Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %

Scope of Consulting Contract: \_\_\_\_\_

4. Name of MBE/WBE/SBE:

Identify MBE, WBE, SBE Status: \_\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

eMail Address: \_\_\_\_\_

Dollar Amount of Participation: \$ \_\_\_\_\_ Percent of Participation: \_\_\_\_\_ %

Scope of Consulting Contract: \_\_\_\_\_