

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: October 27, 2020

TO: John P. Murray, Director of Maintenance & Operations

FROM: Regina D. Berry, Diversity Administrator



SUBJECT: **Goal Review for Contract No. 21-692-11, Utilization of Air Dried Biosolids from LASMA and CALSMA, Groups A & B**

We have reviewed the specifications for the subject contract and the material, labor, equipment, and man-hours breakdown by trades. The work under this contract should be classified as "Hauling Services." The associated individual goals for Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Small Business Enterprise (SBE) are: **20% MBE 13% WBE, and 10% SBE**. The goals should be specified in the Invitation to Bid, the Proposal, and the Agreement.

In addition:

- A Pre-Bid Conference **should** be conducted
- A Suppliers Exception **has not** been recommended
- The Affirmative Action Ordinance Revised Appendix D, dated May 21, 2020, **must** be included
- Appendix K **should not** be included
- Appendix C **must** be included
- Appendix V **should not** be included
- Exhibit C **must not** be included
- Assist Agencies List **must** be included

Also, please refer to the attached **Revised** memo, dated June 29, 2020, for new boiler plate language. This language should be consistent in its incorporation in the Invitation to Bid, the Proposal, and the Agreement.

If you have any questions, please contact Sr. Diversity Officer, Richard L. Martinez, Jr., at extension 14034.

RDB:RLM

Attachment(s)

c: LoCascio, Cornier, Morakalis, Grosko, Genser, Martinez, file

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: June 29, 2020
Revised

TO: Department Heads, Mmes. McElligott, Boyle

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: 2020 Affirmative Action Ordinance Revised Appendix D – Bid
Responsiveness

On May, 21, 2020, the **Affirmative Action Ordinance, Revised Appendix D** was revised and adopted by the Board of Commissioners. Accordingly, all contracts that contain Affirmative Action Goals must include the Revised Appendix D effective May 21, 2020. This change will apply to all contracts advertised after May 21, 2020.

The following language must be included in the Invitation to Bid, the Proposal, and the Agreement. The Ordinance sets the parameters of the newly implemented process affecting the MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent.

1. Each Bidder must submit with their proposals a signed and completed **MBE, WBE, SBE Utilization Plan** which lists each business intended to be used as a MBE, WBE, SBE on pages UP-2, UP-3 and UP-4 and supplemental pages as necessary. **The Bidder must sign the Signature Section page on UP-5.** Failure to submit a signed MBE, WBE, SBE Utilization Plan will result in a bid being deemed non-responsive and the bid will be rejected. Also, if a Waiver is sought, the Bidder is required to sign pages UP-5 and UP-6, the Waiver Request Form; failure to do so will be viewed as non-responsive and the bid will be rejected.
2. Each Bidder must submit **with their bid package** an original or facsimile copy of **MBE, WBE, SBE Subcontractor's Letter of Intent, page UP-7** for each subcontractor listed on their MBE, WBE, SBE Utilization Plan. The submitted MBE, WBE, SBE Subcontractor's Letter of Intent must be completed and signed by the subcontractor and accompanied with a copy of the subcontractor's current Letter of Certification from a state, local government or agency or documentation demonstrating that the subcontractor is a MBE, WBE or SBE within the meaning of the **Affirmative Action Ordinance, Revised Appendix D**. Failure to submit the MBE, WBE, SBE Utilization Plan signed by the Bidder at the time of the bid opening and the MBE, WBE, SBE Subcontractor's Letter of Intent signed by each MBE, WBE, SBE will be viewed as non-responsive and the bid will be rejected.
3. If the Bidder exceeds the allowable **Supplier Utilization** amount which is stated in the bid documents, the bid will be viewed as non-responsive. Therefore, the Bidder may not exceed the use of a MBE, WBE, SBE supplier for more than 25% of each respective MBE, WBE, SBE goal, unless the Administrator has authorized a Supplier's Exception notated on page AU-1.

Should you have any questions please contact Regina Berry on ext. 14035.

RDB

ASSIST AGENCIES LIST

Metropolitan Water Reclamation District of Greater Chicago

African American Contractors Association (AACA)

Omar Shareef, Founder
7445 S. South Chicago – Suite 1F
Chicago, IL 60619
312-915-5960 Fax: 312-567-9919
aacanatlassoc@gmail.com

Asian American Small Business Association

John J. Lee
1600 Golf Rd. – Suite 1200
Rolling Meadows, IL 60008
773-545-0600 Fax: 773-545-5449
services.aasba@gmail.com

Association of Asian Construction Enterprises

Perry Nakachi
4100 S. Emerald
Chicago, IL 60609
847-525-9693 Fax: 312-666-1785
nakmancorp@aol.com

Black Contractors United (BCU)

Edward McKinnie, President
Carole Williams, Office Manager
12000 S. Marshfield Ave.
Calumet Park, IL 60827
708-389-5730 Fax: 708-389-5735
carole@blackcontractorsunited.com

Cermak Road Chamber of Commerce

Jorge Linares, Founder
2850 W. Cermak Road
Chicago, IL 60623
773-823-7390

Chatham Business Association (CBA)

Melinda Kelly, Executive Director
800 E. 78th Street
Chicago, IL 60619
773-994-5006 Fax: 773-855-8905
melkelcba@sbcglobal.net

Chicago Minority Supplier

Development Council (CMSDC)
Phillip Barreda, Interim President
105 W. Adams St. – Suite 2300
Chicago, IL 60603
312-755-2550 Fax: 312-755-8890
pbarreda@chicagomsdc.org

Chicago Urban League (CUL)

Kevin Davenport, Program Manager of Entrepreneurship
& Innovation
4510 S. Michigan Ave.
Chicago, IL 60653
Main: 773-285-5800 Direct: 773-451-3559
kdavenport@thechicagourbanleague.org

Coalition for United Community Action

Carl Latimer, President
2925 S. Wabash – Suite 102
Chicago, IL 60616
312-225-2085 Fax: 312-225-6298
cwlcuca@aol.com

Cosmopolitan Chamber of Commerce (CCC)

Rhonda McGowan, Executive Director
1633 S. Michigan Ave.
Chicago, IL 60616
312-374-3211 Fax: 312-341-9084
rmcgowan@cosmochamber.org

Elite SDVOB Network, Illinois Chapter

John Scifers, Board Member
420 Lake Cook Road, Suite 104
Deerfield, IL 60015
847-453-8890
jscifers@scigonsolutions.com

Federation of Women Contractors (FWC)

Beth Doria, Executive Director
4210 W. Irving Park Road
Chicago, IL 60641
312-360-1122 Fax: 773-853-2042
fwcchicago@aol.com

Hispanic American Construction Industry (HACIA)

Jorge Perez, Executive Director
650 W. Lake St. – Suite 415
Chicago, IL 60607
312-575-0389 Fax: 312-575-0544
jperez@haciaworks.org

Illinois Black Chamber of Commerce

Kenyatta S. Fisher, Development Director
411 Hamilton Blvd., Suite 1404
Peoria, IL 61602-1144
309-740-4430 Fax 309-672-1379
kenyattasfisher82@gmail.com

Illinois Department of Commerce
And Economic Opportunity
Erin Guthrie, Director
100 W. Randolph St. – Suite 3-400
Chicago, IL 60601
312-814-7179
Contact: Darryl Thomas
Darryl.thomas@illinois.gov

Illinois Diversity Council
Dennis Kennedy, Founder & Chairman
2401 Fountain View Drive
Houston, Texas 77057
713-592-6998
Dennis.Kennedy@NationalDiversityCouncil.org

Illinois Hispanic Chamber of Commerce
Jaime di Paulo, President & CEO
222 W. Merchandise Mart Plaza #1212
Chicago, IL 60654
312-425-9500 Fax: 312-425-9510
jaime@ihccbusiness.net

Industrial Council of Near West Chicago
Steve DeBretto, Executive Director
Robert Climack, Property Manager
320 N. Damen – Suite D100
Chicago, IL 60612
312-421-3941 Fax: 312-421-1871
robert@industrialcouncil.com
hannah@industrialcouncil.com

Latin American Chamber of Commerce
D. Lorenzo Padron, Chairman & CEO
3512 W. Fullerton Ave.
Chicago, IL 60647
773-252-5211 Fax: 773-252-7065
d.lorenzopadron@laccusa.com
jgomez@laccusa.com

Little Village 26th Street Area Chamber
of Commerce
Blanca Soto, Executive Director
3610 W. 26th St. – 2nd Fl.
Chicago, IL 60623
773-521-5387 Fax: 773-521-5252
Blanca@littlevillagechamber.org

National Association of Women Business
Owners of Greater Chicago (NAWBO)
Melissa Lagowski, Executive Director
4500 W. Peterson Avenue, Suite 105
Chicago, IL 60646
773-741-4955
melissa@nawbochicago.org

National Organization of Minority Engineers
Michael Sutton, President
33 West Monroe - Suite 1540
Chicago, IL 60603
312-425-9560 Fax: 312-425-9564
msutton@infrastructure-eng.com

Native American Contractors Association (NACA)
Lillian Sparks Robinson, Interim Executive Director
750 First Street N.E. – Suite 950
Washington, DC 20002
202-758-2676 Fax 202-758-2699
membership@nativecontractors.org

Rainbow PUSH Coalition:
International Trade Bureau
John Mitchell, Chief of Staff
930 E. 50th Street
Chicago, IL 60615
773-373-3366 Fax: 773-373-3571
jmitchell@rainbowpush.org

(U.S.) Small Business Administration (SBA)
Rosalyn Putham, Supervisory Business Opportunity
Specialist
500 W. Madison St. – Suite 1250
Chicago, IL 60661
312-353-5037 Fax: 312-886-5688
rosalyn.putham@sba.gov

United States Minority Contractors Association
Rev. Larry Bullock, President/CEO
1250 S. Grove Ave. – Suite 200
Barrington, IL 60010
847-852-5010 Fax: 847-382-1829
larry.bullock@usminoritycontractors.org

Women's Business Development Center
Emilia DiMenco, President
8 S. Michigan Ave. – Suite 400
Chicago, IL 60603
312-853-3477 ext. 220 Fax 312-853-0145
edimenco@wbdc.org

Women Construction Owners & Executives (WCOE)
Mary Kay Minaghan, Local Lobbyist
308 Circle Avenue
Forest Park, IL 60130
708-366-1250
MKM@MKMservices.com

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DETAIL SPECIFICATIONS

FOR

UTILIZATION AND TRANSPORTATION OF
AIR DRIED BIOSOLIDS FROM LASMA AND CALSMA

CONTRACT 21-692-11

GENERAL

The Contractor shall furnish all necessary labor and supervision, equipment, vehicles, permitted sites and all appurtenances and resources for providing all required biosolids transportation and management services for the ultimate distribution and utilization of air-dried biosolids, consisting of up to 29,000 wet tons (WTs) of approximately 30%-50% solids and up to 30,000 WTs of approximately 60%-70% solids from the Lawndale Avenue Solids Management Area (LASMA), Group A, and of up to 31,000 WTs of approximately 30%-50% solids and up to 20,000 WTs of approximately 60%-70% solids from the Calumet Solids Management Area (CALSMA), Group B, in an approved lawful manner, for an approximate 36-month period, as specified herein.

The sites for Group A include the Lawndale Avenue Solids Management Area (LASMA), Harlem Avenue Solids Management Area (HASMA), the Marathon Site, the Stony Island Drying Site, and the Vulcan Site. The sites for Group B include the Calumet East and West Drying Sites, and the CALSMA Lagoons. The Contractor shall provide all land-application and management for site utilization and for storage of biosolids. The Contractor shall provide all labor, supervision, technical expertise, equipment, appurtenances, and resources, for the full and satisfactory completion of the specified work, including:

1. Utilization/disposal of biosolids;
2. Permit compliance and maintenance, and any required reporting and record keeping;
3. Application/utilization sites, services, and equipment;
4. Storage sites, services, and equipment;
5. Transportation of biosolids to utilization/disposal site.

The intent of this Contract is to identify acceptable proposal(s) from suitable entities to receive District biosolids from the approximate period of April 17, 2021, through December 31, 2023.

The Contractor shall be responsible for complying with any and all applicable laws, statutes, regulations, ordinances, permits and directives.

Bidders are **STRONGLY URGED** to inspect all areas of the work sites prior to bidding, in order to familiarize themselves with the nature of the work and the method of accomplishing the same. To schedule an appointment to inspect the work sites, prospective bidders may contact the Resident Engineer, Mr. Raphael Frost for Group A, at (708)588-4302, and Ms. Meagan Matias for Group B, at 773-256-3704, between 8:00 A.M. and 3:00 P.M., Monday through Friday.

LOCATION OF SITES

GROUP A:

1. VULCAN DRYING FACILITY
5900 Canal Bank Road
Summit, IL 60501
2. LASMA
7601 South Lagrange Road
Willow Springs, IL 60480
3. MARATHON DRYING FACILITY
7600 South Lagrange Road
Willow Springs, IL 60480
4. HARLEM AVENUE SOLIDS MANAGEMENT AREA
7430 West Portage Trail
Forest View, IL 60402

GROUP B:

1. CALSMA EAST
12600 South Doty Avenue
Chicago, IL 60628
2. CALSMA WEST
330 East 130th Street
Chicago, IL 60628
3. CALSMA LAGOONS
400 East 130th Street
Chicago, IL 60628

The Contractor is hereby advised that additional sites may be established during the course of the Contract.

DESCRIPTION OF BIOSOLIDS CATEGORIES

The biosolids are available for utilization under two categories:

- a) Unaged, Class B Biosolids;
- b) Class A, Exceptional Quality (EQ) Biosolids.

NOTE: The Contractor is hereby advised that Biosolids may include fully or partially composted Biosolids.

General Requirements (Applies to all uses of Biosolids)

The Contractor shall furnish all labor, supervision, equipment, trucks and appurtenances necessary to accomplish the service as specified and ordered by the Resident Engineer.

Contract #18-692-11 2020 Current Rates and Proposal Quantities						
LASMA Group A						Bid Rate
Unaged Class B	\$	23.75	WT	29,000	\$ 688,750.00	\$ 23.25
Class A (EQ)	\$	28.09	WT	30,000	\$ 842,700.00	\$ 27.50
					\$ 1,531,450.00	\$ 1,499,250.00

Includes years 2018 - 2020

Contract #21-692-11 Cost Estimate*						
LASMA Group A						
Unaged Class B	\$	24.46	WT	26,750	\$ 654,371.88	
Class A (EQ)	\$	28.93	WT	28,000	\$ 810,115.60	
					\$ 1,464,487.48	Eng. Estimate
					\$ 1,468,500.00	Budget

* Estimate includes years 2021 - 2023

Prepared By: _____

Checked By: _____

Approved By: _____

Contract #18-692-11 2020 Current Rates and Proposal Quantities						
CALSMA Group B					Bid Rate	
Unaged Class B	\$	23.35	WT	31,000	\$ 723,850.00	\$ 23.25
Class A (EQ)	\$	27.62	WT	20,000	\$ 552,400.00	\$ 27.50
					\$ 1,276,250.00	\$ 1,270,750.00

Includes years 2018 - 2020

Contract #21-692-11 Cost Estimate*						
CASMA Group B						
Unaged Class B	\$	24.05	WT	13,350	\$ 321,074.18	
Class A (EQ)	\$	28.45	WT	30,900	\$ 879,061.74	
					\$ 1,200,135.92	Eng. Estimate
					\$ 1,201,500.00	Budget

* Estimate includes years 2021 - 2023

Prepared By: M. Matias
 Checked By: _____
 Approved By: _____

