

**INTEROFFICE MEMORANDUM**

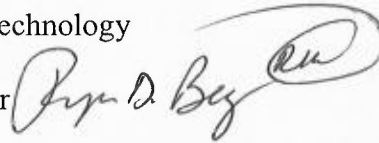
**METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** October 29, 2020

**TO:** John Sudduth, Director of Information Technology

**FROM:** Regina D. Berry, Diversity Administrator



**SUBJECT:** Review of e-Builder Electronic Project Management System and Technical Support  
Services Renewal

Our review of this contract indicates that Affirmative Action goals are not recommended.

The District is seeking to purchase and amend an agreement with e-Builder for e-Builder Electronic Management System and support services for a three-year period in an amount not to exceed \$1,054,995.57.

Given that the contract price consists primarily of the licensing fee and e-Builder, Inc., is the sole service provider of the e-Builder Electronic Project Management System, the requested service does not provide practical or cost-effective opportunities for subcontracting. Therefore, Appendix A and Appendix V should not be included.

Should you have any questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS

c: Darlene A. LoCascio, Director of Procurement and Materials Management  
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