

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: December 7, 2020

TO: John P. Murray, Director of Maintenance and Operations

FROM: Regina D. Berry, Diversity Administrator

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SUBJECT: Goal Review of Contract 21-639-11 – Furnish and Deliver Process Water Chemicals

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended.

The Affirmative Action Ordinance Revised Appendix D and Appendix V will not be included in this contract. This project with a total estimated cost of \$314,000.00 over 3 years is primarily a furnish and deliver contract. The furnisher of subject contract is also required to perform on-site testing and chemical treatments. The contract documents state, *The Contractor shall have responsible control over chemical storage facilities to ensure no delay is encountered with regard to furnishing any chemicals at any time.* Therefore, the Affirmative Action Ordinance Revised Appendix D and Appendix V will not be applicable to this contract.

If you have any questions, please contact Chase Carthen, Diversity Officer at extension 14043.

RDB:CEC

Attachment

c: LoCascio, Cornier, Morakalis, Grosko, Genser, Robles, Carthen, file