

Department Head Approval *

Executive Director Approval *



* Above signatures reflect approval of the department's spreadsheet. Exceptions are to be noted individually in the spreadsheet.

Department	FIN	Open Purchase Orders									
Fund	(All)	Last refreshed: COB 1/18/2021									
Doc Type	PORD										
Sum of Amount		Fiscal Year	Mark with 'X'	Criminal Code		Justification		Dept. Head Approval (Y or N)	ED Approval (Y or N)		
PO Number	Item Text	2020	Carry Forward	Dec. & Close / Release							
0003101311	LineItem# 00002 : Court Reporter (2020-FIN)	\$5,431.09		X		Reduce to close		Y			
0003107901	LineItem# 00001 : 2020 FINANCE Office Supplies	\$22.66		X		Reduce to close		Y			
0003110930	LineItem# 00002 : Workforce Configuration	\$9,731.25		X		Reduce to close		Y			
Grand Total		\$15,185.00									