

## INTEROFFICE MEMORANDUM

### METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** April 26, 2021

**TO:** John P. Murray, Director of Maintenance & Operations

**FROM:** Regina D. Berry, Diversity Administrator *RDB RMB*

**SUBJECT:** Contract 21-692-11, Utilization & Transportation of Air Dried Biosolids from CALSMA [Group B] (Revised)

**Bidder:** Synagro Central LLC

The Bidder, Synagro Central LLC., has submitted company information and "MBE/WBE/SBE/VBE Business Verification Forms" for the firms identified on the subject contracts Affirmative Action Utilization Plan.

The Bidder did not write in the "Total Dollar Amount Participation" for their subcontractors on this Utilization Plan but did submit their Letters of Intent with dollar amounts which correspond to the Affirmative Action goals. The Letters of Intent are included for this purpose.

The MBE, WBE and SBE utilization goals, for the subject contract are 20% MBE, 13% WBE, and 10% SBE. The Affirmative Action goal category is "Hauling Services". According to the bidder's Utilization Plan, the bidder has committed to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
20%	13%	*

Therefore, the Synagro Central LLC., is in apparent compliance with the requirements of Affirmative Action Ordinance Revised Appendix D.

RDB:RLM

Attachment

c: Darlene A. LoCascio, Cornier, Morakalis, Martinez, File

\* Bidder offers MBE and WBE credits to satisfy SBE participation

**METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO****MBE, WBE, SBE UTILIZATION PLAN**

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

**NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.**

**All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.**

Name of Bidder: Synagro Central, LLC

Contract No.: 21-692-11; Group B

Affirmative Action Contact & Phone No.: Daniel Neary, 443-760-4471

E-Mail Address: dneary@synagro.com

Total Bid: \$1,349,437.50

**MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

**MBE UTILIZATION**

Name of MBE and contact person: Matias Trucking, Inc.; Libardo Lizarazo

Business Phone Number: 708-563-2820

Email Address: lucy@matiastrucking.com

Address: 8755 W. 82nd Place, Justice, IL 60458

Description of Work, Services or Supplies to be provided: Truck hauling of MWRDGC biosolids from CALSMA

CONTRACT ITEM NO.: 21-692-11; Group B

Total Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☒  
YES

☐  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐  
YES

☐  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐  
YES

☐  
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

**WBE UTILIZATION**

Name of WBE and contact person: Katelyn's Kartage, Inc.; Amy Edmier

Business Phone Number: 708-638-3376

Email Address: amyedmier@comcast.net

Address: 10145 Lancaster Drive, Mokena, IL 60448

Description of Work, Services or Supplies to be provided: Truck hauling of MWRDGC biosolids from CALSMA

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:



The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! !!

**WBE UTILIZATION**

Name of WBE and contact person: Gosia Cartage, LTD, Margaret Malinin

Business Phone Number: 312-613-8735

Email Address: gosiamalinin@gmail.com

Address: 6400 River Road, Hodgkins, IL 60525

Description of Work, Services or Supplies to be provided: Truck hauling of MWRDGC biosolids from CALSMA

CONTRACT ITEM NO.: 21-692-11; Group B

Total Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:



The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! !!

**WBE UTILIZATION**

Name of WBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:



The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid! !!

(Attach additional sheets as needed)

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

**SBE UTILIZATION**

Name of SBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Total Dollar Amount Participation: \_\_\_\_\_

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

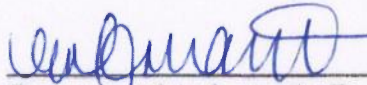
## SIGNATURE SECTION

On Behalf of Synagro Central, LLC I/We hereby acknowledge that  
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

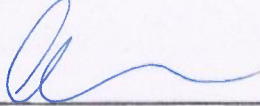
I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

3/29/2021  
*Date*

  
*Signature of Authorized officer*

ATTEST:

Elizabeth Grant, Assistant Secretary  
*Print name and title*

  
*Secretary*

410-279-2981  
*Phone number*

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!

## MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT

To: (Name of Bidder) Synagro Central, LLC and the MWRDGC  
Utilization and Transportation of Air Dried Biosolids from  
RE: Contract Name: (Insert Name) CALSMA - Group B  
Contract Number: (Insert Number) 21-692-11

From: (Name of MBE/WBE/SBE Firm) Matias Trucking, Inc. MBE: Yes ☒ No ☐  
WBE: Yes ☐ No ☒  
SBE: Yes ☐ No ☒

The MBE/WBE status of the undersigned is confirmed by the attached letter of Certification. A certification letter must be attached hereto.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above named project/contract:

Our company will provide truck hauling of MWRDGC biosolids.

If more space is needed to fully describe the MBE/WBE/SBE firms' proposed scope of work and/or payment schedule, attach additional sheets.

The above described performance is offered for the following total price:

\$ 269,887.50 Two hundred sixty nine thousand, eight hundred eighty seven dollars and fifty cents.  
(Written in Figures) (Written in Words)

In the event of a discrepancy between the "Written in Words" price and the "Written in Figures" price, the "Written in Words" price shall govern.

The undersigned will enter into a formal written agreement for the above work with the Prime Contractor, conditioned upon the execution of a contract by the Prime Contractor with the MWRDGC.

(Signature of Owner, President or Authorized Agent of MBE/WBE/SBE)

Lizardo Lizarazo President  
Name/Title (Print)

Date 03/25/21 Phone 708-563-2820

**THIS SIGNED DOCUMENT MUST BE SUBMITTED WITH THE BID.  
FAILURE TO DO SO WILL RESULT IN A NONRESPONSIVE BID AND  
REJECTION OF THE BID.**

All bidders shall submit with the Bid, copies of MBE, WBE, SBE Subcontractor's Letter of Intent in paper form with signatures, which were furnished to each MBE, WBE, and SBE listed in its MBE, WBE, SBE Utilization Plan and must be submitted to the District with its bid as part of its bid packet with either a copy of each MBE, WBE, and SBE current Letter of Certification from a state or local government or agency or documentation demonstrating that the MBE, WBE, SBE is a MBE, WBE or SBE within the meaning of this Revised Appendix D. Failure to submit the MBE, WBE, SBE Subcontractor's Letter of Intent signed by each MBE, WBE, SBE subcontractor will be viewed as nonresponsive and the bid will be rejected. All MBE, WBE, SBE Subcontractor's Letter of Intent must conform to the MBE, WBE, SBE Utilization Plan submitted with the bid. An original or facsimile copy of MBE, WBE, SBE Subcontractor's Letter of Intent will be acceptable.

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent must accompany the Bid.

435 Williams Court, Suite 100  
Baltimore, MD 21220  
www.synagro.com



**MARCH 23, 2021**

Ms. Margaret Malinin  
Gosia Cartage LTD  
6400 River Road  
Hodgkins, IL 60525

Sent via e-mail: [gosiamalinin@gmail.com](mailto:gosiamalinin@gmail.com)

**Re: Contract 21-692-11; Utilization and Transportation of Air Dried Biosolids from LASMA and CALSMA**

Dear Ms. Malinin:

Thank you for your interest in working with Synagro Central, LLC for the above mentioned contract for the Metropolitan Water Reclamation District of Greater Chicago. Should Synagro Central, LLC be the low bidder for this contract, we intend to enter into a subcontract with your firm as a Women Owned Business Enterprise in accordance with the District's PCE utilization goals.

Should you have any questions, please feel free to contact me at (815) 730-8733. We look forward to working with you.

Sincerely,

*Ryan Rogers*

Ryan Rogers  
Operations Manager

RR:jc

# MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT

1 (Name of Bidder) Synagro Central, LLC and the MWRDGC  
Utilization and Transportation of Air Dried Biosolids from  
RF: Contract Name: (Insert Name) CALSMA - Group B

Contract Number: (Insert Number) 21-692-11

From: (Name of MBE/WBE/SBE Firm) Gosia Cartage LTD

MBE:	Yes	No
WBE:	Yes	No
SBE:	Yes	No

The MBE/WBE status of the undersigned is confirmed by the attached letter of Certification. A certification letter must be attached hereto.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above named project/contract:

Our company will provide trucking hauling of MWRDGC biosolids.

If more space is needed to fully describe the MBE/WBE/SBE firms' proposed scope of work and/or payment schedule, attach additional sheets.

The above described performance is offered for the following total price:

\$ 87,713.44 Eighty seven thousand, seven hundred thirteen dollars and forty four cents.  
(Written in Figures) (Written in Words)

In the event of a discrepancy between the "Written in Words" price and the "Written in Figures" price, the "Written in Words" price shall govern."

The undersigned will enter into a formal written agreement for the above work with the Prime Contractor, conditioned upon the execution of a contract by the Prime contractor with the MWRDGC.

M. Malinin

(Signature of Owner, President or Authorized Agent of MBE/WBE/SBE)

MARKBARET MALININ / OWNER

Name/Title (Print)

Date 3/23/21

Phone 312-613-8735

**THIS SIGNED DOCUMENT MUST BE SUBMITTED WITH THE BID.  
FAILURE TO DO SO WILL RESULT IN A NONRESPONSIVE BID AND  
REJECTION OF THE BID.**

All bidders shall submit with the Bid, copies of MBE, WBE, SBE Subcontractor's Letter of Intent in paper form with signatures, which were furnished to each MBE, WBE, and SBE listed in its MBE, WBE, SBE Utilization Plan and must be submitted to the District with its bid as part of its bid packet with either a copy of each MBE, WBE, and SBE current Letter of Certification from a state or local government or agency or documentation demonstrating that the MBE, WBE, SBE is a MBE, WBE or SBE within the meaning of this Revised Appendix D. Failure to submit the MBE, WBE, SBE Subcontractor's Letter of Intent signed by each MBE, WBE, SBE subcontractor will be viewed as nonresponsive and the bid will be rejected. All MBE, WBE, SBE Subcontractor's Letter of Intent must conform to the MBE, WBE, SBE Utilization Plan submitted with the bid. An original or facsimile copy of MBE, WBE, SBE Subcontractor's Letter of Intent will be acceptable.

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent (MBSL) Accompany the Bid.

## Protecting Our Water Environment

### Metropolitan Water Reclamation District of Greater Chicago

100 EAST FRIE STREET CHICAGO, ILLINOIS 60611-3154 312.751.5600

Regina D. Berry  
Diversity Administrator

312.751.4035 f: 312.751.4440  
regina.berry@mwr.org

#### BOARD OF COMMISSIONERS

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December 4, 2018

Margaret Malinin  
Gosia Cartage, Ltd.  
6400 River Road  
Hodgkins, IL 60525

Vendor Number: 5006047

Dear Margaret Malinin:

We are in receipt of your certification material as a MBE, WBE, or SBE.

The result of our review concludes that Gosia Cartage, Ltd. is certified as a WBE eligible to fulfill WBE requirements on Metropolitan Water Reclamation District of Greater Chicago (District) contracts. Your firm is certified as of December 4, 2018.

It is your firm's obligation to apply for re-certification no later than 01/01/2020. Re-certification may be revoked if it is determined that your firm is involved in bidding irregularities, contract fraud or misrepresentation of your firm's MBE, WBE, or SBE status. *An additional in-depth review will be made if your company is listed as MBE, WBE, or SBE on a bid document to fulfill Affirmative Action goals at the District.*

Your firm will be listed in the online edition of the District's Vendor Directory. The directory is located at mwr.org under the "Business with us" tab. Your specialty area will be shown as:

#### Trucking; Hauling

As a certified MBE, WBE or SBE, it is your obligation to promptly notify this office in writing of any changes or circumstances that affect your ability to meet ownership, size requirements and/or control of your firm. The notice must take the form of a notarized affidavit sworn to by the owner and provided within 30 days of the change. The District reserves the right to commence actions to revoke your firm's certification if this notification is not made.

Illinois law requires that all corporations secure a Certification of Authority from the Illinois

## MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT

To: (Name of Bidder) Synagro Central, LLC and the MWRDGC  
Utilization and Transportation of Air Dried Biosolids from  
RE: Contract Name: (Insert Name) CALUMA - Group B  
Contract Number: (Insert Number) 21-692-11  
From: (Name of MBE/WBE/SBE Firm) Katelyn's Kartage, Inc. MBE: Yes ☐ No ☒  
WBE: Yes ☒ No ☐  
SBE: Yes ☐ No ☒

The MBE/WBE status of the undersigned is confirmed by the attached letter of Certification. A certification letter must be attached hereto.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above named project/contract:

Our company will provide truck hauling of MWRDGC biosolids.

If more space is needed to fully describe the MBE/WBE/SBE firms' proposed scope of work and/or payment schedule, attach additional sheets.

The above described performance is offered for the following total price:

\$ 87,713.44

Eighty seven thousand, seven hundred thirteen dollars and forty four cents.

(Written in Figures)

(Written in Words)

In the event of a discrepancy between the "Written in Words" price and the "Written in Figures" price, the "Written in Words" price shall govern.

The undersigned will enter into a formal written agreement for the above work with the Prime Contractor, conditioned upon the execution of a contract by the Prime contractor with the MWRDGC.

(Signature of Owner, President, or Authorized Agent of MBE/WBE/SBE)

Name/Title (Print)

Date

Phone

**THIS SIGNED DOCUMENT MUST BE SUBMITTED WITH THE BID.  
FAILURE TO DO SO WILL RESULT IN A NONRESPONSIVE BID AND  
REJECTION OF THE BID.**

All bidders shall submit with the Bid, copies of MBE, WBE, SBE Subcontractor's Letter of Intent in paper form with signatures, which were furnished to each MBE, WBE, and SBE listed in its MBE, WBE, SBE Utilization Plan and must be submitted to the District with its bid as part of its bid packet with either a copy of each MBE, WBE, and SBE current Letter of Certification from a state or local government or agency or documentation demonstrating that the MBE, WBE, SBE is a MBE, WBE or SBE within the meaning of this Revised Appendix D. Failure to submit the MBE, WBE, SBE Subcontractor's Letter of Intent signed by each MBE, WBE, SBE subcontractor will be viewed as nonresponsive and the bid will be rejected. All MBE, WBE, SBE Subcontractor's Letter of Intent must conform to the MBE, WBE, SBE Utilization Plan submitted with the bid. An original or facsimile copy of MBE, WBE, SBE Subcontractor's Letter of Intent will be acceptable.

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

435 Williams Court, Suite 100  
Baltimore, MD 21220  
www.synagro.com



**MARCH 23, 2021**

Mr. Libardo Lizarazo  
Matias Trucking, Inc.  
8755 W. 82<sup>nd</sup> Place  
Justice, IL 60458

Sent via e-mail: [lucy@matiastrucking.com](mailto:lucy@matiastrucking.com)

**Re: Contract 21-692-11; Utilization and Transportation of Air Dried Biosolids from LASMA and CALSMA**

Dear Mr. Lizarazo:

Thank you for your interest in working with Synagro Central, LLC for the above mentioned contract for the Metropolitan Water Reclamation District of Greater Chicago. Should Synagro Central, LLC be the low bidder for this contract, we intend to enter into a subcontract with your firm as a Minority Owned Business Enterprise in accordance with the District's PCE utilization goals.

Should you have any questions, please feel free to contact me at (815) 730-8733. We look forward to working with you.

Sincerely,

*Ryan Rogers*

Ryan Rogers  
Operations Manager

RR:jc