



**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration, **DATE:** June 24, 2021  
Diversity Section

**TO:** John P. Murray, Director of Maintenance and Operations 

**FROM:** Regina D. Berry, Diversity Administrator 

**SUBJECT:** Review of Contract 21-620-11, "Furnish and Deliver Reconditioned Circuit Breakers to Various Locations"

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended.

This project with a total estimated cost of \$872,000.00 requires recondition work on the existing switchgear circuit breakers installed at the District for a period of three years. The breakers will need to be picked up from various locations of the District facilities spread over the Cook County of Illinois State. Only one breaker from anyone switchgear line-up can be removed and worked on at any given time at the contractor's shop. It is the contractor's responsibility to receive and deliver the breakers and the switchgear assemblies.

In accordance with the contract specifications, the contractor shall have a minimum of three (3) years' experience in providing reconditioned circuit breakers. The contractor and reconditioner shall meet OSHA criteria for accreditation of testing laboratories, Title 29, Parts 1907, 1910, and 1936. They must have full membership in the National Electrical Testing Association (NETA), or an approved equal. The reconditioning shall be part of an engineering service organization with experienced, factory-trained field engineers or technicians familiar with the installation and startup of medium and low voltage circuit breakers.

The Affirmative Action Ordinance Revised Appendix D and the Appendix V will not be included in this contract because of the limited availability of MBE/WBE/VBE/SBE participants who can provide the reconditioning of circuit breakers and the specialization of the project.

If you have any questions, please contact Diversity Officer, Jason H. Bullock, at extension 14038.

RDB:JHB

Attachments (2)

cc: LoCascio, Morakalis, J. Michael Cavarretta, Nator, Bullock, file