



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

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TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 15, 2021

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Chapman and Cutler LLP for Contract 20-RFP-29 Bond Counsel Services for General Obligation Capital Improvement Bonds Evidenced by Loans from the IEPA SRF and USEPA WIFIA Loan Programs, for a five-year period in an amount not to exceed \$244,719.00, Account 401-50000-767300, Requisition 1550098

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Chapman and Cutler LLP for Bond Counsel Services Related to the District Financing Program with the Illinois Environmental Protection Agency (IEPA) Water Pollution Control State Revolving Fund (SRF) and the US Environmental Protection Agency (USEPA) Water Infrastructure Finance and Innovation Act (WIFIA) Loan Programs, for a five-year period beginning as of the agreement date. Proceeds from the loans will be used to fund the construction, replacement, and remodeling of a variety of District capital improvement projects related to sewage treatment works, water quality improvement projects, or flood control facilities. A portion of the work under this agreement is to prepare the Ordinance requesting authorization from the Board of Commissioners to enter into these loan agreements. The District intends to authorize up to \$420 million of general obligation capital improvement bonds representing the loans which will be bonded over the next five years. This work does not relate to a bond sale in the capital market.

The Request for Proposal 20-RFP-29 was advertised on December 9, 2020. One hundred ninety-three (193) firms were notified, and twenty-nine (29) firms requested proposal documents. Nine (9) acceptable proposals were received by January 15, 2021. The RFP process was coordinated through the Director of Procurement and Materials Management. The evaluation committee which reviewed and evaluated the submitted RFP's consisted of staff from the Treasury, Law, and Procurement and Materials Management Departments. Responses were evaluated according to the criteria defined in the RFP, and firms were ranked based on the numeric score calculated by the evaluation committee.

The committee reached a consensus that five proposers met the technical qualifications portion of the RFP. These firms were interviewed by the committee and requested to submit their best and final cost proposal offers. A final evaluation matrix, including the interview evaluations and the best and final offers, resulted in an overall top ranking for Chapman and

Cutler LLP. This top overall ranking was based on a composite evaluation score which was calculated from the committee's individual evaluations for each firm's experience, qualifications, technical approach to the work, understanding of the project, financial stability, registration with the Illinois Attorney Registration & Disciplinary Commission, and cost of services.

Appendices A and V were not included in this contract because the services do not provide practical or cost-effective opportunities for direct or indirect subcontracting.

Inasmuch as the firm Chapman and Cutler LLP possesses a high degree of professional skill, it is requested that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement for a five-year period beginning as of the agreement date, per Section 11.4 of the Purchasing Act, in an amount not to exceed \$244,719.00.

Requested, Mary Ann Boyle, Treasurer, MAB

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting

Minutes of the Board of Commissioners for April 15, 2021