

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: July 28, 2021

TO: Susan T. Morakalis, General Counsel

FROM: Regina D. Berry, Diversity Administrator



SUBJECT: Request for Proposal 21-RFP-23 Real Estate Appraisal Services

Our review of this Request for Proposal indicates that Affirmative Action goals are not recommended.

The District is seeking two real estate appraisal firms to provide professional appraisal services to the Real Estate Division of the Law Department. These firms shall serve on an as-needed basis with appraisal assignments on a case-by-case basis as determined by the Law Department. The estimated cost for these services is \$300,000.00.

The requested services are usually provided by a single vendor and do not provide practical or cost-effective opportunities for direct or indirect subcontracting. Additionally, there are sufficient numbers of MBE, WBE and SBE vendors available to bid directly to provide the requested services.

Due to the scope and the above analysis, the Affirmative Action Appendix A should not be included.

Should you have any questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS
Attachment

c: LoCascio, Conway, Cornier, file (2)