

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: July 28, 2021

TO: Allison Fore, Public & Intergovernmental Affairs Officer

FROM: Regina D. Berry, Diversity Administrator



SUBJECT: Goal Review for Contract No. 21-RFP-18, "Market Research and Analysis."

Our review of this RFP indicates that due to the various items under the scope, Affirmative Action goals of 20% MBE, 10% WBE, 10% SBE and 3% VBE should be included.

References to Minority, Women, Small Business and Veteran requirements and Appendices A and V should be included in the RFP.

If you have any questions, please feel free to contact Ms. Ouidie Pollard, Diversity Officer, at extension 1-3029.

RDB:omp

Attachment(s):

cc: LoCascio, D., Morakalis, S., Cornier, L., May, C., O'Brien, C., Porter, S., File