



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Issue purchase order to ChargePoint, Inc., to Furnish and Deliver three electric vehicle (EV) charging stations to various locations, under the Sourcewell Purchasing Contract No. 051017-CPI, in an amount not to exceed \$39,783.00 Accounts 101-15000-612820/612860/634860, Requisition 1586252

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Date	Ver.	Action By	Action	Result
9/1/2022	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 1, 2022

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to ChargePoint, Inc., to Furnish and Deliver three electric vehicle (EV) charging stations to various locations, under the Sourcewell Purchasing Contract No. 051017-CPI, in an amount not to exceed \$39,783.00 Accounts 101-15000-612820/612860/634860, Requisition 1586252

Dear Sir:

Authorization is requested to issue a purchase order to and enter into an agreement with ChargePoint, Inc. to furnish and deliver three electric vehicle (EV) charging stations to various locations, under Sourcewell Contract No. 151017-CPI. The District has the ability to participate in Sourcewell Contracts under the Government Joint Purchasing Act, 30 ILCS 525/0.01 et. seq.

Sourcewell currently has a competitively bid contract with ChargePoint, Inc. for the purchase of level 2 EV charging stations, cloud-based software plans, and station maintenance plans. On May 19, 2011, the Board of Commissioners granted authority to participate in the Sourcewell purchasing co-operative. The contract was established to enable all state agencies and authorized local governmental units to purchase EV charging stations and related service plans during the contract period. The term of the contract began on July 25, 2017 and expires on July 25, 2023.

Charging stations will be placed at the CWRP, OWRP, and SWRP. Each station will have the capability of charging two vehicles. The District has seven Chevy Bolt EVs in operation as the start of the electrification of its fleet vehicles. The installation of the three additional charging stations will continue our progress and commitment to reducing the District's carbon footprint as outlined in the Strategic Plan.

This purchase will also include a prepaid five-year maintenance plan for each charging station as well as prepaid licensing fees to utilize ChargePoint's cloud-based software to track usage and performance statistics

over a period of five years for each charging station.

The charging stations will be installed by in-house electricians.

ChargePoint, Inc. is not registered to transact business in Illinois, but has submitted a certificate of good standing from the State of California. The Administrative Services Officer has recommended to move forward with the award.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D applies only to construction contracts over a \$100,000.00 threshold. These sections on page D-5 of the Ordinance address the types of covered contracts:

Section 4, Coverage: The following provisions, to be known as "Appendix D" together with relevant forms shall apply and be appended to every construction contract awarded by the District where the estimated total expenditure is in excess of \$100,000.00, except contracts let in the event of an emergency contract pursuant to 70 ILCS 2605/11.5.

Section 5. Definitions: (g) "Construction contract" means any District contract or amendment thereto, providing for a total expenditure in excess on One Hundred Thousand Dollars (\$100,000.00) for the construction, demolition, replacement, major repair or renovation and maintenance of real property and improvement thereon or sludge hauling and any other related contract which the District deems appropriate to be subject to Appendix D consistent with the Ordinance.

The Procurement and Materials Management Department believes that participating in the Sourcewell contract will expedite the ordering and delivery of EV charging stations and reduce administrative costs.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to ChargePoint, Inc. in an amount not to exceed \$39,783.00.

Funds are available in accounts 101-15000-612820/612860/634860.

Requested, Shellie A. Reidle, Administrative Services Officer, CO:LSA
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 1, 2022