Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Details (With Text)

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Title: Issue purchase order to Kofax, Inc. to Furnish and Deliver Software Maintenance and Support for the Kofax Network Fax Software, in an amount not to exceed $32,159.56, Accounts 101-27000-612840, Requisition 1554667

Sponsors:

Indexes:

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Date	Ver.	Action By	Action	Result
1/7/2021	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 7, 2021

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to Kofax, Inc. to Furnish and Deliver Software Maintenance and Support for the Kofax Network Fax Software, in an amount not to exceed $32,159.56, Accounts 101-27000-612840, Requisition 1554667

Dear Sir:

Authorization is requested to issue a purchase order to Kofax, Inc. to furnish and deliver software maintenance and support for the Kofax Network Fax Software to the Main Office Building. The maintenance and support will be valid for a twelve-month period beginning March 1, 2021 and ending on February 28, 2022.

Kofax Network Fax Software is utilized by many of the District's departments, including Procurement and Materials Management, Maintenance and Operations, Monitoring and Research, and Engineering for sending and receiving electronic faxes. Therefore, the maintenance and support is critical to insure the reliability and integrity of the data communicated in support of departmental services. The software maintenance and support is required to provide routine enhancements and upgrades. It also provides the rights to receive and use versions of the software as they become available.

Kofax, Inc., the manufacturer and sole source of supply, has submitted prices for the Kofax Network Fax Software maintenance and support for the product. Inasmuch as Kofax, Inc. is the only source of supply for the Kofax Network Fax Software maintenance and support for the product, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

Kofax, Inc., is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to Kofax, Inc. in an amount not to exceed $32,159.56.

Funds are available in Account 101-27000-612840.

Requested, John Sudduth, Director of Information Technology, JS:SK:RP:rv
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 7, 2021