



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Issue purchase order to CommVault Systems, Inc. for maintenance renewal and software for CommVault's Backup Software and Premier Maintenance Package, in an amount not to exceed \$170,674.21, Accounts 101-27000-612820, 612430, Requisition 1477414, 1472031

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|-----------|------|------------------------|-------------|--------|
| 11/2/2017 | 1 | Board of Commissioners | Approved | Pass |
| 11/2/2017 | 1 | Committee of the Whole | Recommended | Pass |

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 2, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order to CommVault Systems, Inc. for maintenance renewal and software for CommVault's Backup Software and Premier Maintenance Package, in an amount not to exceed \$170,674.21, Accounts 101-27000-612820, 612430, Requisition 1477414, 1472031

Dear Sir:

Authorization is requested to issue a purchase order to CommVault Systems, Inc. for maintenance renewal and software for CommVault's Backup Software and Premier Maintenance Package for the District's network and computer systems located at the Main Office Building, Stickney Water Reclamation Plant, Egan Water Reclamation Plant, and ZAYO Oak Brook Data Center. This purchase order will expire on December 26, 2018.

The Information Technology Department maintains and manages all backup and recovery operations for departmental/interdepartmental data and Enterprise applications hosted on the District's network and computer systems. CommVault's software products also enable the Information Technology Department staff to perform email/file system archiving and eDiscovery compliance search services, litigation hold and FOIA request processing, in addition to performing daily backup and recovery operations of electronic data, files and SAP enterprise applications. The additional software licenses being acquired will provide additional backup enhancements as the Information Technology Department merges its entire hardware and software infrastructure into a unified platform. These enhancements will eventually reduce the amount of backup and other system resources currently required to perform backup operations.

CommVault Systems, Inc., the sole service provider of maintenance renewal and software has submitted prices for the products and services required. Inasmuch as CommVault Systems, Inc. is the only source of

supply for the products and services required, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

CommVault Systems, Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to CommVault Systems, Inc. in an amount not to exceed \$170,674.21.

Funds are available in Accounts 101-27000-612820, 612430.

Requested, John H. Sudduth, Director of Information Technology JS:RP:EC

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 2, 2017