



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Issue purchase order and enter into an agreement with Workiva Inc., to provide software hosting for the Connected WDesk Government Financial and Budget Reporting Solutions in an amount not to exceed \$124,550.00, Account 101-27000-612820, Requisition 1585942

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Date	Ver.	Action By	Action	Result
9/1/2022	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 1, 2022

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Workiva Inc., to provide software hosting for the Connected WDesk Government Financial and Budget Reporting Solutions in an amount not to exceed \$124,550.00, Account 101-27000-612820, Requisition 1585942

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Workiva Inc., to provide software hosting solutions to produce the Annual Comprehensive Financial Reports for the District and Retiree Health Care Trust and the Budget Book for a one-year period starting October 31, 2022 and ending October 30, 2023.

Workiva Inc., the sole service provider of the Connected WDesk Government Financial and Budget Reporting Solutions has submitted prices for the services required. Inasmuch as Workiva Inc., is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Workiva Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Appendix A and Appendix V are not included in this contract because of the specialized nature of the services required.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be

authorized to issue a purchase order and enter into an agreement with Workiva Inc., in an amount not to exceed \$124,550.00.

Funds are available in Account 101-27000-612820.

Requested, Jacqueline Torres, Clerk/Director of Finance, JT:kj

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 1, 2022