



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 17-0024, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 5, 2017**

#### COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to decrease purchase order and amend the agreement for Contract 15-RFP-02 State Legislative Liaison Consulting Services, with Kevin J. Fitzpatrick, in an amount of \$102,000.00, from an amount of \$306,000.00, to an amount not to exceed \$204,000.00, Account 101-15000-612430, Purchase Order 3084016

Dear Sir:

At the Board meeting of November 20, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement for Contract 15-RFP-02 State Legislative Liaison Consulting Services, with Kevin J. Fitzpatrick, in an amount not to exceed \$102,000.00. The contract expires on December 31, 2017.

As of December 19, 2016, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$204,000.00 from the original amount awarded of \$102,000.00. The current purchase order value is \$306,000.00. The prior approved change orders reflect a 200.0% increase to the original purchase order value.

A decrease in the purchase order value and the amendment of the agreement is being requested because Mr. Fitzpatrick has announced that he will no longer be performing lobbying services in 2017.

Under the terms of the agreement, the District is allowed an option to extend the services for two (2) additional one-year periods using the same monthly fees in effect under the above purchase order. The second one-year extension was approved at the Board meeting of September 15, 2016. The District requests that this second extension be rescinded, making the effective expiration date of the contract December 31, 2016.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order and cancel the agreement for Contract 15-RFP-02 State Legislative Liaison Consulting Services in an amount of \$102,000.00 (33.3% of the current contract value), from an amount of \$306,000.00, to an amount not to exceed \$204,000.00.

Funds will be restored in Account 101-15000-612430.

Requested, Eileen M. McElligott, Administrative Services Officer, SAR:SKL:JRM  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 5, 2017

Attachment