



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 23-0179, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 16, 2023

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to advertise Contract 23-073-11 Furnish and Deliver Miscellaneous Lab Accessories to various locations for a one (1) year period, estimated cost \$40,000.00, Account 101-20000-623570

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver miscellaneous lab accessories to various locations for a one (1) year period, beginning approximately June 1, 2023 and ending May 31, 2024.

The purpose of this contract is to furnish and deliver miscellaneous lab accessories to the District's storerooms to maintain sufficient inventory levels that are required for the day-to-day operational needs of the District.

The estimated cost for this contract is \$40,000.00.

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D will not be included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	March 1, 2023
Bid Opening	March 21, 2023
Award	May 4, 2023
Completion	May 31, 2024

Funds are available in Account 101-20000-623570.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 23-073-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:dt
Respectfully Submitted, Marcelino Garcia, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 16, 2023

Attachments