



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0485, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 17, 2018

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order and enter into an agreement with Howden Roots, LLC, to Provide Shop Repair Services and Field Technician Services for the Blowers at the Calumet Water Reclamation Plant, in a total amount not to exceed \$168,991.00, Account 201-50000-645750, Requisition 1490072

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Howden Roots, LLC, to provide shop repair services and field technician services for the blowers at the Calumet Water Reclamation Plant. The purchase order and agreement will expire on December 31, 2018.

The services are to repair Blower 9 in Howden-Roots shop or provide field technician services to assist with repairing Blower 9 onsite. In addition, perform a startup and shutdown of Blower 10, and perform an inspection on Blower 10.

Howden Roots, LLC, the sole source provider of these parts and services, has submitted prices for the parts and services required. Inasmuch as Howden Roots, LLC is the only source of the parts and services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Howden Roots, LLC, is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable to this contract due to the nature of the work involved.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Howden Roots, LLC, in an amount not to exceed \$168,991.00.

Funds are available in Account 201-50000-645750.

Requested, John P. Murray, Director of Maintenance and Operations
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:es
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 17, 2018