



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 24-0234, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 4, 2024

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with McCrometer, Inc. for Preventive Maintenance, Service, and Parts for the Hach FL1500 Series Flowmeters in an amount not to exceed \$20,360.00, Accounts 101-16000-612970, 623570, Requisition 1616201

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with McCrometer, Inc. (McCrometer) for preventive maintenance, service, and parts on an as-needed basis for the Hach FL1500 Series Flowmeters. This purchase order will end on April 30, 2027.

Preventive maintenance, repairs and parts are required to ensure that the Hach FL1500 Series Flowmeters (flowmeters) continue to perform without disruption to the Industrial Waste Division's sampling studies which determine industrial user's compliance with local and categorical pretreatment standards, user charge liability, and various research projects.

As the sole-source provider of the Hach FL1500 Series Flowmeters, McCrometer is the only company that provides the qualified, factory-trained technicians who can properly maintain and repair the flowmeters. Inasmuch McCrometer is the only source of supply for the goods required, nothing would be gained by advertising for bids (Section 11.4 of the purchasing Act).

McCrometer, Inc. is not registered to transact business in the State of Illinois but has submitted a certificate of good standing from the State of Delaware. The Director of Monitoring and Research has given approval to move forward with this vendor.

The Multi-Project Labor Agreement (MPLA) is not applicable because the classification of work does not fall under the provision of the MPLA.

The Affirmative Action Ordinance is not included because McCrometer, Inc. is the sole provider of the service.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with McCrometer, Inc. in an amount not to exceed \$20,360.00.

Funds for the 2024 expenditure, in the amount of \$6,120.00, are available in Accounts 101-16000-612970, 623570. The estimated expenditure for 2025 is \$6,620.00, 2026 is \$6,620.00, and 2027 is \$1,000.00, and are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:JW:DH:HS:Im
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Marcelino Garcia, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 4, 2024