



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-0029, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 5, 2016

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 17-028-11 Furnish and Deliver Miscellaneous Laboratory Supplies to Various Locations for a One (1) Year Period, estimated cost \$64,000.00, Account 101-20000-623570

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver miscellaneous laboratory supplies to various locations for a one (1) year period, beginning approximately April 1, 2017 and ending March 31, 2018.

The purpose of this contract is to furnish and deliver miscellaneous laboratory supplies, such as paper filters, crucibles, and petri dishes, to the District's storerooms, to maintain sufficient inventory levels, that are required for the day to day operational needs of the District.

The estimated cost for this contract is \$64,000.00.

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	January 25, 2017
Bid Opening	February 7, 2017
Award	March 2, 2017
Completion	March 31, 2018

Funds are available in Account 101-20000-623570.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 17-028-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:CD:dp
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 5, 2016