



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Authority to award Contract 20-051-11, Furnish and Deliver Miscellaneous Hand Tools to Various Locations for a One (1) Year Period, Groups A and C to Root Brothers Mfg. & Supply Co., in an amount not to exceed \$51,062.85, Account 101-20000-623680

Sponsors:

Indexes:

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Attachments: 1. Contract 20-051-11 Item Descriptions, Group A.pdf, 2. Contract 20-051-11 Item Descriptions, Group B.pdf, 3. Contract 20-051-11 Item Descriptions, Group C.pdf

Date	Ver.	Action By	Action	Result
10/1/2020	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 1, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to award Contract 20-051-11, Furnish and Deliver Miscellaneous Hand Tools to Various Locations for a One (1) Year Period, Groups A and C to Root Brothers Mfg. & Supply Co., in an amount not to exceed \$51,062.85, Account 101-20000-623680

Dear Sir:

On July 16, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 20-051-11 furnish and deliver miscellaneous hand tools to various locations for a one (1) year period, beginning approximately November 1, 2020 and ending October 31, 2021.

In response to a public advertisement of July 29, 2020, a bid opening was held on August 18, 2020. The bid tabulation for this contract is:

GROUP A: HAND TOOLS

ROOT BROTHERS MFG. & SUPPLY CO.	\$40,961.40
PRODUCTION DISTRIBUTION COMPANIES, INC	\$47,889.95

GROUP B: MISCELLANEOUS HAND TOOLS - 1

ROOT BROTHERS MFG. & SUPPLY CO.	\$47,787.78
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GROUP C: MISCELLANEOUS HAND TOOLS - 2

SID TOOL CO., INC D/B/A MSC INDUSTRIAL SUPPLY CO.	\$5,873.87
ROOT BROTHERS MFG. & SUPPLY CO.	\$10,101.45

One thousand five hundred and thirty-one (1,531) companies were notified of the contract being advertised and twelve (12) companies requested specifications.

Root Brothers Mfg. & Supply Co., the lowest responsible bidder for Group A is proposing to perform the contract in accordance with the specifications. The estimated cost for Group A of this contract was \$46,000.00, placing their bid of \$40,961.40 approximately 11.0 percent below the estimate.

The bid received from Root Brothers Mfg. & Supply Co. for Group B, failed to bid all items as specified according to the terms of the contract. Therefore, the bid is considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has informed Root Brothers Mfg. & Supply Co., of this action. The materials in Group B of this contract will be procured on the open market.

The bid received from Sid Tool Co., Inc. d/b/a MSC Industrial Supply Co. for Group C, failed to bid all items as specified according to the terms of the contract. Therefore, the bid is considered non-responsive and rejected in the public's best interest. The Director of Procurement and Materials Management has informed Sid Tool Co., Inc. d/b/a MSC Industrial Supply Co., of this action.

Root Brothers Mfg. & Supply Co., the lowest responsible bidder for Group C, is proposing to perform the contract in accordance with the specifications. The estimated cost for Group C of this contract was \$12,000.00, placing their bid of \$10,101.45 approximately 15.8 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D applies only to construction contracts over a \$100,000.00 threshold. These sections on page D-5 of the Ordinance address the types of covered contracts:

- Section 4, Coverage: The following provisions, to be known as "Appendix D" together with relevant forms shall apply and be appended to every construction contract awarded by the District where the estimated total expenditure is in excess of \$100,000.00, except contracts let in the event of an emergency contract pursuant to 70 ILCS 2605/11.5."
- Section 5, Definitions: (g) "Construction contract" means any District contract or amendment thereto, providing for a total expenditure in excess on One Hundred Thousand Dollars (\$100,000.00) for the construction, demolition, replacement, major repair or renovation and maintenance of real property and improvement thereon or sludge hauling and any other related contract which the District deems appropriate to be subject to Appendix D consistent with the Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 20-051-11, Groups A and C to Root Brothers Mfg. & Supply Co., in an amount not to exceed \$51,062.85.

Purchase orders will be issued for the material as required. Payment will be based on the unit cost as indicated in the contract documents. No bid deposit is required for this contract. Funds are available in Account 101-20000-623680.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:cc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 1, 2020

Attachments