



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Issue purchase order to CDW Government LLC, for FileMaker Pro Software License Renewal, in an amount not to exceed \$41,566.50, Account 101-27000-612820, Requisition 1543795

Sponsors:

Indexes:

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Date	Ver.	Action By	Action	Result
11/19/2020	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 19, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to CDW Government LLC, for FileMaker Pro Software License Renewal, in an amount not to exceed \$41,566.50, Account 101-27000-612820, Requisition 1543795

Dear Sir:

Authorization is requested to issue a purchase order to CDW Government LLC for FileMaker Pro software license renewal for a one-year period. This purchase order will expire on December 31, 2021.

The District uses FileMaker Pro as a personal database software tool. Renewal of software maintenance will ensure continued use of the software and will provide software updates and upgrades.

On February 22, 2012, The City of Chicago advertised a Request for Proposal (RFP) for "Computer Hardware, Software Peripherals and Related Maintenance and Installation Services" in collaboration with the Cook County. Multiple responses were received by the proposal due date of June 6, 2012. CDW Government LLC was awarded the three-year contract effective October 1, 2014, with an option to extend the contract for two additional one-year terms. On September 28, 2017, the City of Chicago contract was extended to September 30, 2019. On September 27, 2019, the City of Chicago contract was extended to September 30, 2021. Article 10) General Conditions, Section j) "Governmental Joint Purchasing Agreement," allows other government agencies to purchase goods or services under this contract.

CDW Government LLC has submitted prices for FileMaker Pro software license renewal for a one-year period per the established contract discount percentages. Inasmuch as CDW Government LLC, is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

CDW Government LLC is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Appendix A and Appendix V are not included in this contract because the estimate is less than the minimum threshold by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue said purchase order to CDW Government LLC, in an amount not to exceed \$41,566.50.

Funds are available in Account 101-27000-612820.

Requested, John Sudduth, Director of Information Technology, JS:SK:BVS:vn

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 19, 2020