



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Report on rejection of bids for Contract 20-425-11, Furnish and Deliver Paper to Various District Locations for a Thirty-Six (36) Month Period, estimated cost \$174,000.00

Dear Sir:

On October 1, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 20-425-11, Furnish and Deliver Paper to Various District Locations for a Thirty-Six (36) Month Period.

In response to a public advertisement of October 28, 2020, a bid opening was held on November 17, 2020. The bid tabulation for this contract is:

AUTUMN PAPER COMPANY \$180,845.36

A review of the bid submitted by Autumn Paper Company revealed they did not provide pricing for all items as required in the contract documents. Therefore, the bid is considered non-responsive and rejected in accordance with the contract documents. The Director of Procurement and Materials Management has informed Autumn Paper Company of this action.

General Administration plans to re-advertise the contract at a future date.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm