100 East Erie Street
Chicago, IL 60611

Metropolitan Water Reclamation District of Greater Chicago

Legislation Details (With Text)

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Title:	Issue purchase order and enter into an agreement with Hach Company for preventive maintenance and consumable supplies for flow injection analyzers and a spectrophotometer, in an amount not to exceed $12,163.00, Accounts 101-16000-612970, 623570, Requisition 1567066		
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Date	Ver.	Action By	Action	Result
9/2/2021	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 2, 2021

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Hach Company for preventive maintenance and consumable supplies for flow injection analyzers and a spectrophotometer, in an amount not to exceed $12,163.00, Accounts 101-16000-612970, 623570, Requisition 1567066

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Hach Company (Hach), for preventive maintenance and consumable supplies for flow injection analyzers and a spectrophotometer for the Analytical Laboratories Division. This purchase order will begin on November 22, 2021 and expire on December 31, 2022.

Hach Lachat QC8500 flow injection analyzers are used for the analysis of ammonia nitrogen, total Kjeldahl nitrogen, and phosphorus. These analyses are required by permits, regulations, and ordinances including water reclamation plant influent and effluent samples for compliance with NPDES permits, biosolids samples for compliance with the USEPA Part 503 rule, and the monitoring of the water quality in the Chicago area waterways to meet the IEPA designated Water Quality Standard. Process control samples use the DR3900 Spectrophotometer for NPDES permit parameters at various locations within our treatment plant to ensure reliable treatment.

Hach, the sole-service provider for preventive maintenance, repair and consumable supplies for four Lachat QC8500 flow injection analyzer instruments, a DR3900 Spectrophotometer and peripheral accessories, has submitted pricing for the services required. The benefits that this service provides are that the Lachat QC8500 instruments and peripheral equipment are maintained by vendor-trained technicians and the preventive maintenance and emergency repairs will greatly reduce instrument downtime due to failure. Inasmuch as Hach is the only source of supply for the services and consumables required, nothing would be gained by

advertising for bids (Section 11.4 of the Purchasing Act).

Hach is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

The Affirmative Action Ordinance is not included because Hach is the sole provider of the services.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Hach in an amount not to exceed $12,163.00.

Funds for the 2021 expenditure, in the amount of $11,163.00, are available in Account 101-16000-612970. The estimated expenditure for 2022 in Account 101-16000-623570 is $1,000.00. Funds for the 2022 expenditure are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:RA:JC:PG:cs
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 2, 2021