



Metropolitan Water Reclamation District of Greater Chicago

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TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 3, 2022

COMMITTEE ON PENSION, HUMAN RESOURCES & CIVIL SERVICE

Mr. Brian A. Perkovich, Executive Director

Final report on emergency Contract for Vaccine Portal Services and issuance of a purchase order to InfoBeyond Technology LLC in an amount of \$31,320.00, Account 101-25000-612260, Purchase Order 3116936

Dear Sir:

In accordance with Section 11.5 of the Purchasing Act, on December 27, 2021, the Director of Human Resources requested issuance of a purchase order to InfoBeyond Technology LLC in response to an operational emergency to procure vaccine portal services. The vaccine portal services were needed due to the pending issuance of Administrative Policy 10.51.0 COVID-19 Vaccine Policy.

A purchase order was issued to InfoBeyond Technology LLC for vaccine portal services to track the vaccine status of employees and allow employees to submit test results. The services are for the period of January 1, 2022, through December 31, 2022.

InfoBeyond Technology LLC developed the Preworxscreen app in early 2020 to assist employers in managing the return-to-work process. The app allowed employees to perform COVID-19 daily self-screenings and reported that information to the employer through the Preworxscreen portal. The portal has since added the ability to track vaccination status and submission of COVID-19 testing results. It provides an administrative portal which allows the employer to monitor and report on employees' vaccination status; determine those required to participate in COVID-19 testing; and communicate via email to employees directly from the portal. Employees can access the portal by logging into the Preworxscreen website or by downloading the mobile app. The portal is HIPAA compliant and only holds basic employee data necessary for the administration of the Vaccine Policy.

Respectfully Submitted, Beverly K. Sanders, Director of Human Resources, BKS:tli
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 3, 2022