



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Issue purchase order to HP Inc. for the purchase of new and replacement computer hardware and replacement toner, in an amount of \$470,000.00. Account 101-27000-623810, Requisition 1585605

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Date	Ver.	Action By	Action	Result
8/11/2022	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 11, 2022

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to HP Inc. for the purchase of new and replacement computer hardware and replacement toner, in an amount of \$470,000.00. Account 101-27000-623810, Requisition 1585605

Dear Sir:

Authorization is requested to issue a purchase order under the WSCA agreement Contract MNNVP-133 to HP Inc., for the purchase of new and replacement computer hardware and replacement toner. This purchase order will expire on February 28, 2023.

The National Association of State Procurement Officials (NASPO) was formally established on January 29, 1947, in Chicago, Illinois. NASPO is an organization through which the member purchasing officials provide leadership in professional public procurement to attain greater efficiency, economy, and customer satisfaction. The Western States Contracting Alliance (WSCA) was formed in October 1993 by the state purchasing directors from fifteen NASPO western states. WSCA established the means by which participating states may join together in cooperative multi-state contracting; to achieve cost-effective and efficient acquisition of products and services. All governmental entities within WSCA states as well as authorized governmental entities in non-WSCA states are welcome to use the approved agreements. Under the terms of the agreement NASPO has extended the agreement through February 28, 2023, under MNNVP-133-HP Amendment 5.

This purchase order is to continue the expansion of the mobile workforce and to replace outdated computing equipment.

HP Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement, Affirmative Action Ordinance, Revised Appendix D, Appendix V are not applicable due to this contract being a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with HP, Inc. in an amount of \$470,000.00.

Funds are available in Account 101-27000-623810.

Requested, John Sudduth, Director of Information Technology, JS:SK:JLR:jr

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 11, 2022