



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

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Title: Issue purchase order to DLT Solutions, LLC, for AutoCAD Online CADLearning Software Annual Renewal, in an amount not to exceed \$16,065.00, Account 101-27000-612820, Requisition 1587058

Sponsors:

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Date	Ver.	Action By	Action	Result
9/15/2022	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 15, 2022

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to DLT Solutions, LLC, for AutoCAD Online CADLearning Software Annual Renewal, in an amount not to exceed \$16,065.00, Account 101-27000-612820, Requisition 1587058

Dear Sir:

Authorization is requested to issue a purchase order to DLT Solutions, LLC, for AutoCAD Online CADLearning software annual renewal for one year. This purchase order will be for period of November 26, 2022 and end November 25, 2023.

AutoCAD is the computer-aided drafting and design (CAD) application used by both the Engineering and Maintenance and Operations departments. AutoCAD Online CADLearning is a Software-as-a-Service training solution for comprehensive, self-paced professional learning, including video training, plug-ins and eBooks designed to maximize performance with Autodesk design engineering software.

DLT Solutions, LLC has submitted prices for the products required. DLT Solutions, LLC is the designated Government Sales Agent for 4D Technologies, which in addition to hosting the AutoCAD Online CADLearning software, is the developer and creator of the content. Inasmuch as DLT Solutions, LLC is the only source of supply for AutoCAD Online CADLearning, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

DLT Solutions, LLC is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Appendix A and Appendix V are not included in this contract because the estimate is

less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue said purchase order to DLT Solutions, LLC in an amount not to exceed \$16,065.00.

Funds are available in Account 101-27000-612820.

Requested, John Sudduth, Director of Information Technology, JS:SK:BVS:bvs

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 15, 2022