



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 17-0701, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF JULY 6, 2017**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 17-803-21, Furnish and Deliver a Replacement Variable Frequency Drive for Low Level Pump No. 5 at the Calumet Water Reclamation Plant, to Helsel-Jepperson Electrical, Inc., in an amount not to exceed \$41,779.00, Account 201-50000-634650, Requisition 1456121

Dear Sir:

On March 2, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 17-803-21, Furnish and Deliver a Replacement Variable Frequency Drive for Low Level Pump No. 5 at the Calumet Water Reclamation Plant.

In response to a public advertisement on May 31, 2017, a bid opening was held on June 13, 2017. The bid tabulation for this contract is:

HELSEL-JEPPERSON ELECTRICAL, INC.	\$41,779.00
DREISILKER ELECTRIC MOTORS, INC.	\$79,982.00

One thousand two hundred ninety-nine (1,299) companies were notified of this contract being advertised and thirty-nine (39) companies requested specifications.

Helsel-Jepperson Electrical, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications.

The estimated cost of this contract is \$40,000.00, placing the bid of \$41,779.00 approximately 4.4 percent above the estimate.

The contractor shall furnish the equipment within 90 calendar days from the mailing date of the purchase order.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 17-803-21, to Helsel-Jepperson Electrical, Inc., in an amount not to exceed \$41,779.00.

The bid deposit, in the amount of \$2,000.00, will be retained in lieu of a performance bond, which is

satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds are available in Account 201-50000-634650.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:st  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board  
of Commissioners for July 6, 2017