



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-0815, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 31, 2017

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 17-304-11 Annual Maintenance, Repairing, Recharging, and Hydrostatic Pressure Testing of Portable Fire Extinguishers for a Thirty-Six (36) Month Period, estimated cost \$135,000.00, Account 101-25000-612780, Requisition 1470413

Dear Sir:

Contract documents and specifications have been prepared for Contract 17-304-11, the Annual Maintenance, Repairing, Recharging, and Hydrostatic Pressure Testing of Portable Fire Extinguishers for a Thirty-Six (36) Month Period beginning November 1, 2017.

The District has more than 2,000 fire extinguishers located throughout District facilities. This contract will provide for the required annual inspection, emergency recharge, and repair of these extinguishers.

The estimated cost for this contract is \$135,000.00. The estimated 2017, 2018, and 2019 expenditures are \$20,000.00 for year 2017 and \$57,500.00 each for years 2018 and 2019.

The bid deposit for this contract is \$6,750.00.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D is not applicable to this contract because the requested services do not provide practical or cost-effective opportunities for direct or indirect subcontracting, and there is an insufficient number of minority, women and small business enterprises available to bid on these services.

The tentative schedule for this contract is as follows:

Advertise	September 20, 2017
Bid Opening	October 10, 2017
Award	November 1, 2017
Completion	October 31, 2019

Funds for 2017 are available in Account 101-25000-612780. Funds for subsequent years, 2018 and 2019, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 17-304-11.

Requested, Beverly Sanders, Director of Human Resources, BKS:RJ
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 31, 2017