



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 17-0856, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 31, 2017**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 17-RFP-31 Farm Management Support Services, Estimated cost \$186,000.00, Account 101-66000-612430

Dear Sir:

Request for proposal (RFP) documents have been prepared for 17-RFP-31 Farm Management Support Services, at the request of the Maintenance and Operations Department.

The purpose of this request for proposal is to obtain a farm manager to perform all of the necessary tasks required to lease the arable land at the Prairie Plan Site to local area farmers.

The estimated cost for this contract is \$186,000.00. The estimated 2018, 2019 and 2020 expenditures are \$62,000.00, \$62,000.00 and \$62,000.00, respectively.

No bid deposit is required for this Proposal.

Appendix A will not be included in this request for proposal due to the scope of work performed do not provide practical or cost effective opportunities for direct or indirect subcontracting.

The tentative schedule for this contract is as follows:

Advertise	August 30, 2017
Proposals Received	September 22, 2017
Award	October 19, 2017
Completion	December 31, 2020

Funds are being requested in 2018, in account 101-66000-612430, and are contingent on the Board of Commissioners' approval of the District's budget for that year. Funds for subsequent years, 2019 and 2020, are contingent upon the Board of Commissioners approval of the District's budget for those years.

Requested, John P. Murray, Director of Maintenance and Operations, BAP:SO'C:MAG:JR:sh  
Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management