



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 17-0858, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 31, 2017**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease purchase order and amend the agreement with Huff & Huff, Inc., for professional environmental consulting services including Phase II environmental site investigations of MWRDGC-owned land, in an amount of \$125,000.00 from an amount of \$489,518.55 to an amount not to exceed \$364,518.55, Account 101-66000-612430, Purchase Order 3087956

Dear Sir:

On December 3, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Huff & Huff, Inc., for professional environmental consulting services including Phase II environmental site investigations of MWRDGC-owned land, in an amount not to exceed \$600,000.00. The contract expires on December 31, 2018.

As of August 17, 2017, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$110,481.45 from the original amount awarded of \$600,000.00. The current purchase order value is \$489,518.55. The prior approved change orders reflect an 18.4% decrease to the original purchase order value.

A decrease in contract value is being requested because the estimated expenditure for 2018 is recommended based on the anticipated need for Phase II Environmental Site Assessments during 2018.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order and amend the agreement in an amount of \$125,000.00 (25.5% of the current purchase order value) from an amount of \$489,518.55 to an amount not to exceed \$364,518.55.

Funds will be restored to Account 101-66000-612430.

Requested, John P. Murray, Director of Maintenance and Operations, BAP:SO'C:MAG:JR  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 31, 2017

Attachment