



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-0878, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 31, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease Contract 13-614-11, Elevator Maintenance at Various Service Areas, Group A and B, to South West Industries, d/b/a Anderson Elevator Company, in an amount of \$11,748.00 from an amount of \$339,343.20 to an amount not to exceed \$327,595.20, Accounts 101-15000, 67000, 68000, 69000-612370, 612390, 612600, 612680, Purchase Order 5001428

Dear Sir:

On November 7, 2013, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 13-614-11, Elevator Maintenance at Various Service Areas, Group A and B, to South West Industries, d/b/a Anderson Elevator Company, in an amount not to exceed \$335,362.00. The contract expired on June 6, 2017.

As of August 18, 2017, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$3,981.20 from the original amount awarded of \$335,362.00. The current contract value is \$339,343.20. The prior approved change orders reflect a 1.2% increase to the original contract value.

A decrease and close-out in contract value is being requested due to utilization that was less than anticipated.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 14-613-11, Groups A and B, in an amount of \$11,748.00 (approximately 3.5% of the current contract value) from an amount of \$339,343.20 to an amount not to exceed \$327,595.20.

Funds will be restored to Account 101-68000-612680.

Requested, John P. Murray, Director of Maintenance and Operations, BAP:SO'C:MAG:JR:SSG

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 31, 2017

Attachment

