



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

---

**File #:** 17-0966, **Version:** 1

---

### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 14, 2017**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase orders to George E. Booth Company, Inc., to Furnish and Deliver Analyzer Materials and Equipment to Various Locations for a Three-Year Period, in an amount not to exceed \$170,000.00, Accounts 101-66000, 67000, 68000, and 69000-623070.

Dear Sir:

Authorization is requested to issue purchase orders to George E. Booth Company, Inc., to provide Endress & Hauser analyzer materials and equipment to various locations, on an as needed basis. All equipment and parts will be delivered by August 31, 2020.

George E. Booth Company, Inc., the sole source distributor of the analyzer materials and equipment, has submitted prices for the equipment and parts required. Purchase orders will be issued as needed based on the prices received from George E. Booth Company, Inc. Inasmuch as George E. Booth Company, Inc., is the only source of supply for the equipment and parts required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

George E. Booth Company, Inc., is registered to transact business in Illinois and is in good standing.

The Multi-Project Labor Agreement is not applicable because this is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue purchase orders to George E. Booth Company, Inc., in an amount not to exceed \$170,000.00.

Funds for purchase orders to be issued under this Board authority will be limited by pricing periods for Accounts 101-66000, 67000, 68000 and 69000-623070. The estimated expenditures for the period of 9/1/2017 through 8/31/2018 are \$96,000.00, 9/1/2018 through 8/31/2019 are \$37,000.00, and 9/1/2019 through 8/31/2020 are \$37,000.00. Funds for years 2018, 2019 and 2020 are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John P. Murray, Director of Maintenance and Operations

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:dp

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 14, 2017