



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-0970, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 14, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase Contract 17-614-11 Elevator Maintenance Service at Various Service Areas, to Parkway Elevators, Inc. in an amount of \$15,000.00, from an amount of \$932,850.00, to an amount not to exceed \$947,850.00, Accounts 101-15000-612370/612390, Purchase Order 5001577

Dear Sir:

On January 19, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 17-614-11 Elevator Maintenance Service at Various Service Areas, to Parkway Elevators, Inc., in an amount not to exceed \$932,850.00. The contract expires on February 2, 2020.

As of August 31, 2017, the attached list of change orders has been approved. The effect of these change orders resulted in a net zero change from the original amount awarded of \$932,850.00.

Funds are required due to delays in the scheduled elevator rehabilitation project. Elevators are experiencing greater than expected mechanical issues which result in an increased need for call back service under the time and materials structure of the current contract. These issues should be corrected when the rehabilitation project is completed.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 17-614-11 in an amount of \$15,000.00 (1.6% of the current contract value), from an amount of \$932,850.00, to an amount not to exceed \$947,850.00.

Funds are available in Accounts 101-15000-612370/612390.

Requested, Eileen M. McElligott, Administrative Services Officer, SAR:SKL:JRM:TG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 14, 2017

Attachment