



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-1177, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 16, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 18-348-11 Services to Remove Hazardous Materials from Various District Locations, on an as-needed basis, for a three-year period, estimated cost \$150,000.00, Account 101-25000-612780, Requisition 1471676

Dear Sir:

Contract documents and specifications have been prepared, at the request of the Human Resources Department, for services to remove hazardous materials from various District locations, on an as-needed basis. The contract would provide services for approximately three years.

The purpose of this contract is to provide specialized removal services for hazardous materials such as asbestos, lead, and mold. The services are required to maintain workplace safety.

The estimated cost for this contract is \$150,000.00. The estimated expenditures for 2018, 2019 and 2020 are \$50,000.00 for each respective year.

The bid deposit for this contract is \$7,500.00.

The contract specifications require that all work commence after approval of the contractor's bond and continue until December 31, 2020, with the discretion to extend the contract for two additional one-year periods. Any increase in price during the extension period(s) would be capped at a maximum increase of five percent over the contract's original unit costs. Liquidated damages are \$200.00 for each calendar day that the contractor is in default of completing all work in the time specified.

The Multi-Project Labor Agreement will be included in this contract.

Revised Appendix D will be included in this contract. The work under this contract is classified as "General Construction Services" for the Socially and Economically Disadvantaged Individuals utilization goals contained in the Revised Appendix D. The Minority Business Enterprise (MBE), Women Business Enterprise (WBE) and Small Business Enterprise (SBE) individual goals for this contract are: 10% MBE and/or WBE, and 10% SBE.

The tentative schedule for this contract is as follows:

Advertise	November 29, 2017
Bid Opening	January 3, 2018
Award	January 18, 2018
Completion	December 31, 2020

Funds for the 2018, 2019 and 2020 are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 18-348-11.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:RJ:EK:DT:JHC

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 16, 2017.