



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-1169, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 16, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 18-618-11, Specialized Repairs for Large Motors, estimated cost \$90,000.00, Accounts 101-67000/68000/69000-612600/612650/623070, Requisitions 1476787, 1476788, and 1476789

Dear Sir:

Contract documents and specifications have been prepared for Contract 18-618-11, Specialized Repairs for Large Motors, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure specialized repair services, such as inspections, repairs, testing and tuning/calibrating of large motors at the District's various facilities for a two-year period.

The estimated cost for this contract is \$90,000.00. The estimated 2018 and 2019 expenditures are \$45,000.00 and \$45,000.00, respectively.

The bid deposit for this contract is \$4,500.00.

The Multi-Project Labor Agreement (MPLA) will be included in this contract.

The Affirmative Action Ordinance, Revised Appendix D will not be included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

It is estimated that this contract will employ 1-2 personnel.

The tentative schedule for this contract is as follows:

Advertise	November 29, 2017
Bid Opening	December 19, 2017
Award	January 4, 2018
Completion	December 31, 2019

Funds are being requested in 2018 in Accounts 101-67000/68000/69000-612600/612650/623070, and are contingent on the Board of Commissioners' approval of the District's budget for that year. Funds for the subsequent year, 2019, are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 18-618-11.

Requested, John P. Murray, Director of Maintenance & Operations, BAP:SO'C:MAG:JR:JMC:TO
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

of Commissioners for November 16, 2017