



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0320, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 5, 2018

COMMITTEE ON Procurement

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 18-970-11, Janitorial Services at Various Locations, estimated cost \$751,800.00, Account 101-69000-612490, Requisition 1487112

Dear Sir:

Contract documents and specifications have been prepared for Contract 18-970-11, Janitorial Services at Various Locations, at the request of the Maintenance and Operations Department.

The purpose of this contract is to provide janitorial cleaning services for various buildings at the Calumet, Egan and Stickney Water Reclamation Plants, various outlying sites, including the remote biosolids processing sites, and the Lockport Powerhouse, for a thirty-six month period.

The estimated cost of this contract is \$751,800.00. The estimated 2018 expenditure is \$125,200.00. The estimated 2019 expenditure is \$250,200.00. The estimated 2020 expenditure is \$250,200.00. The estimated 2021 expenditure is \$126,200.00.

The bid deposit for this contract is \$15,500.00.

The Multi-Project Labor Agreement will not be included in this contract because it is not a construction contract.

The Affirmative Action Ordinance, Revised Appendix D will be included for work performed only in the Stickney area under this contract. The type of work to be performed under the contract is within the "Miscellaneous Building Construction" category for establishing Minority Business Enterprises (MBE), Women Business Enterprises (WBE) and Small Business Enterprises (SBE) utilization goals. The MBE, WBE and SBE utilization goals for this contract are: 20% MBE, 9% WBE and 10% SBE.

It is estimated that this contract will employ 10 to 15 people.

The tentative schedule for this contract is as follows:

Advertise	May 2, 2018
Bid Opening	May 15, 2018
Award	June 7, 2018
Completion	June 30, 2021

Funds for 2018 are available in Account 101-69000-612490. Funds for subsequent years, 2019, 2020 and 2021, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be

authorized to advertise Contract 18-970-11.

Requested, John P. Murray, Director of Maintenance and Operations, BAP:SO'C:MAG:JR

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 5, 2018