



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0322, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 5, 2018

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease purchase order and amend the agreement with the Public Building Commission of Chicago, to implement various Energy Efficiency Projects at the Stickney and Calumet Water Reclamation Plants, in an amount of \$180,181.15 from an amount of \$4,250,000.00 to an amount not to exceed \$4,069,818.85, Account 401-50000-645680, Purchase Order 3089296

Dear Sir:

On February 18, 2016, the Director of Procurement and Materials Management issued a purchase order to the Public Building Commission of Chicago, to implement various energy efficiency projects at the Stickney and Calumet Water Reclamation Plants, in an amount not to exceed \$4,250,000.00. The purchase order expired on December 31, 2017.

The purchase order has no prior change orders.

A decrease in the value of the purchase order is being requested because the estimated expenditure for 2017 is less than the original award amount for 2017, and to close the purchase order.

This change order is in compliance with the Illinois Criminal Code since these changes are due to circumstances not reasonably foreseeable at the time the purchase order was issued, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order and amend the agreement in an amount of \$180,181.15 (approximately 4.2% of the current purchase order value), from an amount of \$4,250,000.00, to an amount not to exceed \$4,069,818.85.

Funds will be restored to Account 401-50000-645680.

Requested, John P. Murray, Director of Maintenance and Operations, BAP:SO'C:MAG:JR:SSG
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 5, 2018