



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0447, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 17, 2018

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization to amend Board Order of April 5, 2018 to increase the purchase order and to exercise an option to extend the agreement for an additional one-year period for Contract 14-RFP-32 for Third Party Claims Administrator Services with PMA Management Corp. in an amount of \$250,000.00, from an amount of \$696,999.91 to an amount not to exceed \$946,999.91, Accounts 101-25000-601170 and 901-30000-601090, Purchase Order 3085673, Agenda Item No. 33, File No. 18-0358

Dear Sir:

At the Board meeting of April 5, 2018, the Board of Commissioners duly ordered the above stated action, Agenda Item No. 33, File No. 18-0358.

A textual error in the title/transmittal letter and resulting order indicated Account 101-25000-601170. Same should have read, 101-25000-612430. When the Purchase Order for this contract was originally created, the correct code was 601170, but this Commitment Item was replaced with 612430 beginning with the 2016 budget.

All other information provided in the transmittal letter is correct.

Therefore, it is requested that the aforesaid Board order of April, 5, 2018 be amended to effect the changes set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:RAJ

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 17, 2018