



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0448, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 17, 2018

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 18-RFP-16 POTs Local and Long Distance Services, estimated cost \$324,000.00, Account 101-27000-612210, Requisition 1493527

Dear Sir:

Request for Proposal (RFP) documents have been prepared for POTs Local and Long Distance Services, at the request of the Information Technology Department. The contract begins November 1, 2018 and ends October 31, 2021.

The purpose of this contract is to provide low cost pots local and long distance telephone service to all District facilities.

The estimated cost for this RFP is \$324,000.00. The estimated 2018, 2019, 2020 and 2021 expenditures are \$18,000.00, \$108,000.00, \$108,000.00, and \$90,000.00 respectively.

No bid deposit is required for this RFP.

The contract will begin on November 1, 2018 and end October 31, 2021.

Appendix A will not be included in this RFP due to the scope of work to be performed under this contract.

The tentative schedule for this contract is as follows:

| | |
|--------------------|--------------------|
| Advertise | June 20, 2018 |
| Proposals Received | September 28, 2018 |
| Award | October 18, 2018 |
| Completion | October 31, 2021 |

Funds are being requested in 2018, 2019, 2020 and 2021, in Account 101-27000-612210, and are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John Sudduth, Director of Information Technology, JS:RP:TM

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management