



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0515, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 7, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to advertise Contract 18-401-11 Furnish and Deliver Police Uniforms for a Thirty-Six (36) Month Period, estimated cost \$74,000.00, Account 101-15000-623700, Requisition 1493794

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver police uniforms for a thirty-six (36) month period. This contract begins August 21, 2018 and will expire August 20, 2021.

The purpose of this contract is to provide the uniforms and accessories which are essential for a well-equipped, effective District police force.

The estimated cost for this contract is \$74,000.00. The estimated 2018, 2019, 2020, and 2021 expenditures are \$4,200.00, \$27,920.00, \$27,920.00, and \$13,960.00, respectively.

A bid deposit of \$3,700.00 is required for this contract.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D will not be included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	June 20, 2018
Bid Opening	July 10, 2018
Award	August 2, 2018
Completion	August 20, 2021

Funds for the 2018 expenditures are available in Account 101-15000-623700. Funds for the 2019, 2020, and 2021 expenditures are contingent upon the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 18-401-11.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:TG:GMA
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

of Commissioners for June 7, 2018