



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0531, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 7, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to advertise Contract 18-850-2S Furnish and Deliver Survey GPS Equipment, estimated cost \$67,000.00, Account 201-50000-634650, Requisition 1494159

Dear Sir:

Contract documents and specifications have been prepared to Furnish and Deliver Survey GPS Equipment. This contract is scheduled to begin August 2, 2018, with a duration of 34 days.

The purpose of this contract is to procure a GPS robotic total station, two GPS controllers, and two GPS rover units to support the Survey Unit. The new equipment will result in more efficient survey operations, including some jobs that now will be done by one person when two technicians were needed with the current equipment.

The estimated cost for this contract is \$67,000.00.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance and it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	June 20, 2018
Bid Opening	July 10, 2018
Award	August 2, 2018
Completion	September 5, 2018

Funds are available in Account 201-50000-634650

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 18-850-2S.

Requested, Catherine A. O'Connor, Director of Engineering, WSS:KMF

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

of Commissioners for June 7, 2018