



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0563, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 21, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Issue purchase order to Carahsoft Technology Corporation for Annual SAP Software Maintenance in an amount not to exceed \$510,060.73, Account 101-27000-612820, Requisition 1495353

Dear Sir:

Authorization is requested to issue a purchase order to Carahsoft Technology Corporation for annual SAP software maintenance under General Services Administration (GSA) Joint Purchasing Contract GS-35F-0119Y. This purchase order will expire on June 30, 2019.

The District has the ability to participate in GSA contracts under the Government Joint Purchasing Act, 30 ILCS 525/0.01 et seq. GS-35F-0119Y is a GSA Schedule 70 Contract which offers a wide range of software and accompanying services through licensing agreements. The GSA currently has a competitively bid contract with Carahsoft Technology Corporation for the purchase of annual SAP software maintenance. Carahsoft Technology Corporation's GSA Schedule #GS-35F-0119Y term is December 20, 2011 through December 19, 2021.

The SAP annual maintenance provides technical support and software updates for the District's ERP, portal, and budgeting systems.

Carahsoft Technology Corporation, the sole service provider under GSA Contract GS-35F-0119Y for annual SAP software maintenance, has submitted prices for the services required. Inasmuch as Carahsoft Technology Corporation is the only source of supply under GSA Contract GS-35F-0119Y for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Carahsoft Technology Corporation is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to Carahsoft Technology Corporation in an amount not to exceed \$510,060.73.

Funds are available in Account 101-27000-612820.

Requested, John Sudduth, Director of Information Technology, JS:RB:ky
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 21, 2018