



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0588, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 21, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authorization to extend the termination date of a request to issue a purchase order and enter into an agreement with Howden Roots, LLC, to Provide Shop Repair Services and Field Technician Services for the Blowers at the Calumet Water Reclamation Plant, in a total amount not to exceed \$168,991.00, Account 201-50000-645750, Requisition 1490072

Dear Sir:

On May 17, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to enter into an agreement with and issue a purchase order to Howden Roots, LLC, to Provide Shop Repair Services and Field Technician Services for the Blowers at the Calumet Water Reclamation Plant, in a total amount not to exceed \$168,991.00 for calendar year 2018. A subsequent examination of the lead time of the repairs, delivery of equipment, and operational testing, indicated that the termination date needs to be extended beyond December 31, 2018.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to extend the termination date of the purchase order from December 31, 2018, to December 31, 2019.

Funds are available in Accounts 201-50000-645750. Funds for the year 2019 are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Brett Garelli, Acting Director of Maintenance and Operations, BAP:S'OC:MAG:JR:JMC:MK:WB
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 21, 2018