



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0636, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 21, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to increase the purchase order and amend the agreement with Foley & Lardner LLP, for legal services in an amount of \$25,000.00, from an amount of \$9,500.00, to an amount not to exceed \$34,500.00, Account 101-11000-612430, Purchase Order 3099685

Dear Sir:

Authorization is requested to increase purchase order and amend the agreement with Foley & Lardner LLP, for legal services related to an employment matter.

No prior change order has been requested.

The law firm of Foley & Lardner LLP will continue to provide legal services at the rate of \$390.00 per hour. A waiver of the Board's policy establishing an hourly rate cap for outside legal services is hereby requested as the District was not able to retain the expertise needed for this matter at the established hourly cap amount of \$250.00 due to highly specialized nature of the work.

This change order is in compliance with the Illinois Criminal Code because the change is germane to the original agreement as signed and due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order for the agreement in an amount of \$25,000.00 from an amount of \$9,500.00, to an amount not to exceed \$34,500.00.

Funds are available in Account 101-11000-612430.

Requested, Mary Ann Boyle, Treasurer; MB:TN

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 21, 2018