



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0978, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 4, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Issue purchase order to National Fire Protection Association to Furnish and Deliver National Fire Codes On-Line Subscription License, in an amount not to exceed \$34,500.00, Account 101-27000-612820, Requisition 1498405

Dear Sir:

Authorization is requested to issue a purchase order to National Fire Protection Association to furnish and deliver National Fire Codes On-Line Subscription License for a one-year period. This purchase order will expire on October 20, 2019.

The National Fire Protection Association Online subscription provides codes, standards and other electronic materials dealing with various aspects of fire prevention and protection. The Engineering Department uses these materials to verify code conformance with facilities designs.

National Fire Protection Association, the manufacturer and sole source of supply, has submitted prices for the on-line subscription license required. Inasmuch as National Fire Protection Association is the only source of supply for the on-line subscription license, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

National Fire Protection Association (NFPA) is a 501(c)(3) Non-Profit. NFPA has submitted a certificate of good standing from the State of Massachusetts. The Director of Information Technology has given approval to move forward with the recommendation to award.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to National Fire Protection Association in an amount not to exceed \$34,500.00.

Funds are available in Account 101-27000-612820.

Requested, John Sudduth, Director of Information Technology, JS:SK:vn

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 4, 2018