



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0987, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 4, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to advertise Contract 18-474-11 Furnish and Deliver One-Year Site License Software Maintenance Renewal of FileMaker Pro Software to the MWRDGC, estimated cost \$31,050.00, Account 101-27000-612820, Requisition 1498402

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver one-year site license software maintenance renewal of FileMaker Pro software to the MWRDGC at the request of the Information Technology Department. This contract begins January 1, 2019 and ends December 31, 2019.

The purpose of this contract is to renew FileMaker Pro site license software maintenance for the period of one year. The District is currently using FileMaker Pro as a personal database software tool. Renewal of software maintenance will ensure continued use of the software and will provide software updates and upgrades.

The estimated cost for this contract is \$31,050.00.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	October 17, 2018
Bid Opening	October 30, 2018
Award	December 6, 2018
Completion	December 31, 2019

Funds are being requested in 2019, in Account 101-27000-612820, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 18-474-11.

Requested, John Sudduth, Director of Information Technology, JHS:SK:vn
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 4, 2018