



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 18-0991, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 4, 2018**

#### COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authorization to rescind Board Order to issue purchase order and enter into an agreement with Chevin Fleet Solutions LLC, for a Dedicated Fleet Management Solution for 249 Fleet Vehicles for a period of thirty-six months, under the National Joint Powers Alliance (NJPA) Joint Purchasing Contract No. 022217-CVS, in an amount not to exceed \$55,636.00, Account 101-15000-612860, Requisition 1489608, Agenda Item No. 36, File No. 18-0282

Dear Sir:

On March 15, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Chevin Fleet Solutions LLC, for a Dedicated Fleet Management Solution for 249 Fleet Vehicles for a period of thirty-six months, under the National Joint Powers Alliance (NJPA) Joint Purchasing Contract No. 022217-CVS, Agenda Item No. 36, File No. 18-0282.

An evaluation of the efficiency of entering into an agreement to provide automobile preventive maintenance and repair services along with a separate agreement to provide a fleet management software package, as compared to a comprehensive fleet vehicle management services agreement indicated that the comprehensive fleet vehicle management services agreement option would best meet the District's operational requirements. Therefore, there is no longer a need to pursue a fleet management software package separately.

In view of the foregoing, the Director of Procurement and Materials Management recommends the issuance of a purchase order and agreement to Chevin Fleet Solutions LLC, in an amount of \$55,636.00, be rescinded.

These services will be procured through Contract 17-RFP-28R Fleet Vehicle Maintenance Management Services for a 36-Month Period, which was awarded at the September 20, 2018 Board Meeting.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:LSA  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 4, 2018