



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-1041, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 18, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Issue purchase order to Thermo LabSystems, Inc. to Furnish and Deliver Renewal Licenses and Software Upgrades for the Laboratory Information Management System, in an amount not to exceed \$237,518.67, Account 101-27000-612820, Requisition 1498401

Dear Sir:

Authorization is requested to issue a purchase order to Thermo LabSystems, Inc., to furnish and deliver renewal licenses and software upgrades for the Laboratory Information Management System for a two-year period for the Analytical Laboratories Division at the Stickney Water Reclamation Plant and all other laboratory locations. This purchase order will expire on December 31, 2020. The renewal must be in place before the current coverage period expires on December 31, 2018 to ensure continuous service.

Thermo LabSystems, Inc, the sole service provider of renewal licenses and software upgrades for the Laboratory Information Management System, has submitted prices for the services required. Inasmuch as Thermo LabSystems, Inc. is the only source of supply for the services required, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

Thermo LabSystems, Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue said purchase order to Thermo LabSystems, Inc. in an amount not to exceed \$237,518.67.

Funds for the 2018 expenditure, in the amount of \$117,583.55, are available in Account 101-27000-612820. The estimated expenditure for 2019 is \$119,935.12. Funds for the 2019 expenditure are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, John Sudduth, Director of Information Technology, JHS:SK:vn
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 18, 2018